



IIM SIRMAUR
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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
(An Autonomous body under the aegis of the Ministry of Education, Govt. of India)

Tender No. IIMS/PUR/Transport Service/05/2023-24 Dated 03.06.2023

**Short term Online Tender notice through Password Protected Mode
for Providing Transport Service (40 or more Seater Bus Service) for
IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025**

Stores and Purchase Office,
Indian Institute of Management Sirmaur,
Rampur Ghat Road, Paonta Sahib, Distt. Sirmaur,
Himachal Pradesh-173025

Email: sc@iimsirmaur.ac.in Website: www.iimsirmaur.ac.in



Signature of Bidder:.....

Date:.....

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

(An Institute of National Importance under Ministry of Education, Government of India)
Rampur Ghat Road, Paonta Sahib, Distt. Sirmaur, H.P. -173025

Online Tender notice through Password Protected Mode for Providing Transport Service (40 or more Seater Bus Service) for IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025

Tender No. IIMS/PUR/Transport Service/05/2023-24 Dated 03.06.2023.

Online Tender through Password Protected Mode is invited for providing Transport Service from reputed bus operators / transporters as detailed below: -

Service type	Description of Service	No. of Buses required	No. of fixed Km per month
40 or more seater Bus Service	Bus Service (40 or more seater) alongwith Driver and Conductor from IIM Sirmaur to the Institute Rented Hostels at Devinagar, Dental College and New Kedarpur Paonta Sahib (or anywhere including outstation journey as and when required basis)	04 Nos. (04 Nos. buses for local and outstation 24x7 basis)	As mentioned in the Financial Bid at Annexure-III.
Period of Contract		Initially for a period of (9) nine months which may be extended up to another term on same rates, terms & conditions.	
EMD Value (Rs.)		Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand only)/Exempted for MSME/NSIC Organizations.	
Performance Security (Rs.)		5 % of the total one year contract amount.	
Tender Publish Date & Time		05.06.2023	10:00 PM
Tender Download Date & Time		05.06.2023	10:00 PM
Bid Submission Start Date & Time		05.06.2023	10:00 PM
Bid Submission Close Date & Time		15.06.2023	11:00 AM
Opening of Technical & Financial Bids		15.06.2023	03:00 PM
Opening of Bids		Conference Hall of IIM Sirmaur, Paonta Sahib, H.P. 173025.	
Contact Person		Senior Consultant (Administration), Indian Institute of Management Sirmaur, Rampur Ghat, Paonta Sahib, Sirmaur, H.P. 173025. Email Id:- sc@iimsirmaur.ac.in, purchaseoffice@iimsirmaur.ac.in Contact No. 01704-277321	



Signature of Bidder:.....

Date:.....

ANNEXURE-I**Tender No.: IIMS/PUR/Transport Service/05/2023-24 Dated 03.06.2023****Online Tender notice through Password Protected Mode for Providing Transport Service (40 or more Seater Bus Service) for IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025****General Information, Terms & Conditions****1. Introduction**

The Indian Institute of Management Sirmaur (HP) is an Institute of National importance under the aegis of the Ministry of Education, Government of India to provide management education of high quality and to promote allied areas of knowledge and inter-disciplinary studies. The Institute requires following Bus Service for providing transport facilities to IIM Sirmaur Students for a period of one year may be further extendable up to 3 years' subject to the satisfactory performance as under: -

- a. 40 or more Seater Bus Service alongwith Driver and Conductor from IIM Sirmaur to Institute Rented Hostels at Devinagar, Dental College and New Kedarpur, Paonta Sahib (or anywhere, may be outside the State as per time to time requirements of the Institute).
- b. Institute reserve the right to withhold the service with 15 days' prior notice for any month subject to time-to-time requirement of the Institute and in future the service will be restarted on the same rates within the contract period.
- c. Tentative requirement of the Bus service is from the month of Mid-June 2023 to Mid-March 2024 (i.e. approx. 9 months' service).
- d. No payment will be made for the month when service is not availed by the Institute after giving prior intimation to the Transporter.

2. Terms and conditions

- a. Tenders shall be submitted in official tender form only. The completed tender document should be submitted by the Transporter duly signed by them on each page. The Transporter will have to submit the bid taking note of requirement of at least four (04) Buses as mentioned above. The tender document submitted for less than four buses will not be accepted by the Institute.
- b. Tenders received without earnest money (EMD) shall not be considered.
- c. The tender should be filled in and submitted in accordance with the instructions laid down herein, failing which the tender is liable to be rejected. No tender shall be considered unless all the pages of the tender document are duly filled in and signed by the Transporter.
- d. The successful bidder will have to submit a performance security for an amount equivalent to 5 % of the total one-year contract amount by way of DD/FD/BC/BG issued by commercial Bank and drawn in favour of Indian Institute of Management Sirmaur payable at Paonta Sahib valid for a period of 18 months from the date of award of contract.
- e. Individual signing the Tender or other documents connected with the Tender must specify and enclose duly signed and stamped Authority Letter. The following:
 1. A "sole proprietor" of the concern or constituted attorney of such sole proprietor.
 2. A partner of the firm, if it be a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and to refer to arbitration,



Signature of Bidder:.....

Date:.....

the disputes concerning the business of the partnership either by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firm.

3. Director or a Principal Officer duly authorized by the Board of Directors of the company, if it is a company.

4. Additional Eligibility conditions:

(i) The Contractor should have a legal status, whether a registered Partnership Firm/Company under Companies Act having legal entity having all statutory licenses/registration for carrying out such activity as well as registration for tax liabilities GST/Income tax others statutory liabilities. (Copy of GST & other licenses/registration to be attached)

(ii) Average Annual turnover of the firm in past 3 financial years should be 25 lakhs out of any last 5 financial years i.e. 2017-18 to 2021-2022. The eligibility should be supported with evidentiary proof (by CA certified documents/ITR).

(iii) The bidder must have at least 03 years' experience of providing similar type of services to any of Central/ State Government bodies (IITs/IIMs/NITs/CFTIs) or any other reputed private higher education Institute/organizations. Work order/Satisfactory service certificate to be attached.

(iv) There should be no criminal case pending with the police against the Proprietor/Firm/Partner or the Company (Agency) and the firm should not be blacklisted by Central Government/State Government/PSU/any other Institutes. The declaration to such effect should be made on the company's letterhead.

(v) **The intending party must own minimum three (03) numbers of commercial Buses** (copy of RCs to be submitted). The maintenance cost, Charges of Petrol/Diesel, road tax, permit fee, passenger tax, Challans, wages of the driver, the overtime of driver etc., are the responsibility of the contractor for which no payment shall be made by IIM Sirmaur.

Note: - Bidder may ensure to fulfill all above terms & conditions pertaining to the technical eligibility, failing which the bids shall summarily be rejected.

f. **Earnest Money Deposit:** The tender should be accompanied by an earnest money of Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand Only) by way of a demand draft drawn in favour of Indian Institute of Management Sirmaur payable at Paonta Sahib. Please note that EMD will not be accepted by cheque, cash, and money order or by bank guarantee. No interest will be payable on EMD. MSME/NSIC organizations are exempted from EMD deposit.

g. The EMD of the successful Transporter shall be liable to be forfeited and award of contract shall be treated as cancelled if the following conditions are not fulfilled:

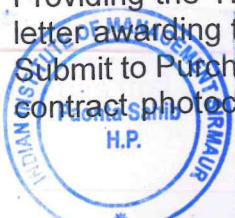
i. Execution of the agreement within 15 days of the receipt of the letter awarding the contract

ii. Providing the Transport services with effect from the dates mentioned in the letter awarding the contract.

iii. Submit to Purchase Section, IIM Sirmaur within 10 days of the letter awarding contract photocopies of RC book, Insurance Certificate, Fitness Certificate

Signature of Bidder:.....

Date:.....



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and Permit issued by Transport Authority along with originals for verification as well as Passport size Photograph, Name and address along with ID proofs of persons manning the buses after due Police verification, in respect of all vehicles being provided with contact numbers.

- iv. Submit demand draft towards performance security.
- v. No interest will be payable on EMD. The Earnest Money Deposit of the unsuccessful Transporters shall be returned within 90 days from the date of opening of the Financial Bid. EMD of successful Transporter will be returned after receipt of performance security.
- h. Tender should be VALID for at least 90 days from the date of opening and the rates quoted shall be valid for the entire period of the contract. If any Transporter withdraws during this period, the Earnest Money Deposit shall be forfeited.
- i. All amounts should be mentioned both in figure and in words. Corrections, if any, must be attested. Where there is a difference between amounts quoted in figures and in words, the amounts quoted in words shall prevail.
The Government duties leviable, if any, should be quoted separately, failing which IIM Sirmaur shall have no liability to pay these charges, and the liability shall be that of the Transporter.
- j. Transporters will indicate the number of vehicles fulfilling the above requirements in their fleet with the year of registration and also submit photocopy of Registration Certificate of vehicle (s). The vehicle should not be older than three years (i.e. year of manufacturing should be on or after 2020)
- k. Wherever, Transporters have taken vehicles on lease from other companies/ individuals, copies of the lease agreement also should be attached along with other documents and should be duly signed by the Competent Authority. The lease agreement should be older than three months. The Institute will not consider fresh lease agreement signed during publishing of the tender.
- l. Please note that vehicles in good running condition with low noise, without vibration and having adequate height so that the commuter can travel standing comfortably will only be accepted under these rates.
If the vehicles other than those mentioned in Technical Bid are applied, **no payment will be made for such vehicles.**
- m. The year of manufacturing of vehicle should be on or after 2020.
- n. Late tenders will not be accepted.
- o. Buses may be hired from multiple Transporters on L-1 rates subject to consent of the concerned Transporter/s and non-availability of five or more Buses with a single L-1 Transporter.
- p. IIM Sirmaur reserves the right to accept or reject any or all tenders without assigning any reasons of whatsoever. The term of the contract will be initially for a period of nine (9) months, which may be extended as per the requirements of the institute on mutual consent.

3. Local Conditions

It will be imperative on each Transporter to duly acquaint himself of the local conditions and factors which would have effect on the performance of the contract and the cost. No request to enhance the price shall be entertained after the bidder has submitted the offer.

4. Submission of Offer

This is a two bid system containing Technical Bid in ANNEXURE-II complete in all respect, along with the Earnest Money Deposit should be forwarded with scanned copies of all required documents pertaining to the technical eligibility, terms & conditions of this tender by email to purchaseoffice@iimsirmaur.ac.in in password protected pdf.



Signature of Bidder:.....
Date:.....

Bidders are requested to submit the technical bid in separate password protected PDF, duly signed & stamped requisite documents.

The Financial bid should be filled in as per format given in Annexure-III. Financial quotes submitted in other format will summarily be rejected.

Bidders should submit the financial bid in separate password protected PDF with filled rates.

Both the Technical & Financial Bids may be submitted in separate PDFs (password protected) with files name: - **Technical & Financial Bids for Providing Transport Service (40 or more Seater Bus Service) for IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025** by email to purchaseoffice@iimsirmaur.ac.in

Password of both bid documents (PDFs) may be shared by email to purchaseoffice@iimsirmaur.ac.in after 11:00 AM on 15.06.2023, failing which the bids shall summarily be rejected. Instruction for submission of bids is given at Item No. 17 of this tender document "Instructions to the Bidder regarding submission of bids".

However, Transporters will have to apply for providing at least 4 Nos., 40 or more Seater Buses for concerned Hostels and contract will be awarded to the vendor who will quote L-1 rates in totality for supplying Buses for the Hostels as per financial Bid. Tender document submitted for providing only single Bus will summarily be rejected.

Any corrigendum regarding the tender will be available on Institute's website.

5. Evaluation of Offer

The tenders will be opened at 03:00 PM on 15.06.2023 in the presence of the representatives of Transporters who wish to be present. At first instance, the Tender Evaluation Committee will open Technical Bid.

Transporters will be short listed by a duly constituted Tender Evaluation Committee (TEC) based on the information furnished in the Technical Bid. During this process, the TEC may get opinion from the organizations, if considered necessary, where services are being provided by the Transporters / vendors. The committee may inspect the vehicles at a short notice at IIM Sirmaur premises or at the office of the operators.

The decision of IIM Sirmaur arrived at as above shall be final and representation of any kind shall not be entertained on the above.

The Financial Bids shall be opened only for the technically qualified vendors as recommended by the TEC.

Any attempt by any Transporter / vendor to bring pressure of any kind may disqualify the vendor for the present tender and the vendor may be debarred from bidding for any material / service in future to IIM Sirmaur.

IIM Sirmaur shall have no obligation to convey reason for rejection of any bid. It shall be open for IIM Sirmaur, to reject even the lowest bidder in the interest of the Institute and no reason need be given thereof.



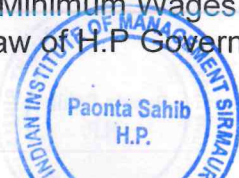
Signature of Bidder:.....

Date:.....

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7. Scope of Responsibility and Services to be provided by the Transporter

- a. The Transporter will ensure that:
 - i. The Buses run as per time schedule provided by the Institute.
 - ii. The Buses are kept neat and tidy. Proper dusting of the seats will be done every day before the service starts.
 - iii. The Buses provided, carry valid Insurance and fitness certificate along with other necessary documents.
 - iv. Services of responsible, well trained, good mannered and neatly attired Driver and Attendant / Conductor possessing licenses as required by the Transport Department, are provided.
 - v. The Buses report / depart as per time schedule provided.
 - vi. The Buses are properly maintained and all door / window shutters properly fitted.
 - vii. The Transporter will provide his/her own/ leased Bus. Sub-contracting is strictly not permitted and can result in cancellation of the contract and forfeited of performance security.
- b. In Addition to the above, the Transporter will ensure the following for bus Services:
 - i. The Buses having permit for carrying students and staff only are engaged under this contract.
 - ii. The Buses conform to all specifications stipulated by the Supreme Court in its recent judgment.
 - iii. The Buses and personnel employed are not changed frequently, so that they recognize the student and staff using the bus facility.
 - iv. The Buses can't be used for other activities (like deployment in election rallies, marriages and parties etc.) by the transporter.
 - v. The Transporter will affix the Plywood/Plastic made Board like "IIM SIRMAUR", in consultation with the coordinators, in order to avoid misunderstanding in respect of identification.
- c. The Transporter will provide uniform / liveries to the staff to be employed / deployed as per the approved pattern and design at the Transporter's own cost.
- d. Smoking is strictly prohibited inside the vehicle. The Driver will not talk with the passengers/others/use mobile phone while driving.
- e. The Transporter shall take all precautionary measures in order to ensure the safety of the persons traveling in the vehicle.
- f. The Transporter shall assume all liabilities for and give to IIM Sirmaur, the complete indemnity against all actions, suits, claims, demands, cost, charges, or expenses arising out of and in connection with any accident or injury sustained by any of the persons travelling in the vehicle.
- g. The Transporter will ensure periodic health checkup of the personnel employed / deployed by him / her and submit a declaration.
- h. The Transporter will ensure verification of Character & Antecedents of the people being employed / deployed and proper Identity Cards will be issued to them.
- i. Any theft or damages caused by the Agency's personnel shall be borne by the Transporter.
- j. The Transporter will prominently display the permit issued by the Transport Department (Himachal Pradesh or any other State Govt.).
- k. Transporter shall immediately on receipt of demand made from IIM Sirmaur, replace any person employed by him.
- l. Liabilities whatsoever in respect of persons employed by Transporter shall be the sole responsibility of the Transporter.
- m. Compliance of Rules like Minimum Wages Act, ESI Act, EPF Act, Income Tax Act, Service Tax Act, Labour law of H.P Government or Central Government as on date



Signature of Bidder:.....

Date:.....

in existence or revised / changed in future will be the responsibility of the Transporter only. In this regard, the Transporter will maintain the all necessary books, register etc. as per Govt. rules. In case more than 15 employees are working with the service provider, the bidder should be registered with ESI and submit the proof of payment of EPF along with the monthly bill.

- n. The Transporter shall indemnify IIM Sirmaur, against any loss or damage, which IIM Sirmaur, may suffer as a consequence of the Transporter's not complying with the laws referred/not referred above. The Transporter's will further indemnify IIM Sirmaur, against any loss or damage which it may suffer as a result of the negligence on the part of the Transporter or any of the employees in the course of performance under this tender / contract.
- o. The Transporter shall be responsible for the payment of wages and allowances and all statutory dues, as per rules, to the persons employed by him/ her.
- p. The Transporter will ensure that in case of break down, the coordinators/Security Unit are informed immediately and alternate arrangements are made by the Transporter within the minimum possible time.
- q. The Transporter will submit to Purchase Section, IIM Sirmaur. Passport size photographs, name, and addresses (Present and Permanent) of persons with landline number/mobile number who are put on service under the contract with IIM Sirmaur in the prescribed Performa and also submit photocopies of bus documents like RC book, insurance, fitness etc.
- r. Any change in Bus, personnel employed will be intimated well in advance to Logistic Section, IIM Sirmaur along with the details / documents and reason thereof.
- s. The Transporter is required to furnish an undertaking /affidavit duly attested by the competent authority swearing therein that the bidder is not blacklisted / disqualified at any time by any government /authority from participating in the bidding process.
- t. Year of manufacturing of Buses should be on or after year 2020.
- u. Buses will be required for local + Outstation purposes, Vendor should always have National permits of other states in case of requirement.

8. Terms of Payment

- a. Payment to the Transporter will be made every month on receipt of pre-receipted bills from the Transporter as per contract after due verification of satisfactory services having been provided during the preceding month. Income Tax/GST etc. will be deducted from the bill as per rules. Payment will be made through PFMS or NEFT.
- b. The Institute on production of actual bills will reimburse toll tax, State entry tax, parking fee etc. when vehicle is deployed for the outstation journey. Any state tax for local state (Himachal Pradesh) shall not be reimbursed.

9. Penalty

- a. The deduction on account of unsatisfactory services and improper maintenance of the vehicles (at the rate of 4 times the average cost i.e. per day rent X 4 days) will be made from the monthly bills for, but not limited to each of the following reasons without proper justification:
 - i. Not providing the service on any day.
 - a. Driver not attended the duty – Rs. 1,000/- (Per Instance).
 - b. Vehicle Not available – Rs. 2,000/- (Per Instance).
 - ii. Missing trip on any day (frequent missing trips will attract higher penalty including cancellation of contract).



Signature of Bidder:.....
Date:.....

- iii. Not maintaining the Buses neat and tidy.
 - iv. Providing Buses not conforming to the requirements specified in this document.
 - v. Misbehavior by the Driver / Attendant.
 - vi. Over speeding.
 - vii. Not adhering to the time schedule.
 - viii. Failure to bring back all students/persons who were dropped, if any.
 - ix. Non-availability of complaint/suggestion book in the vehicle.
- b. For the penalty amount to be recovered in respect of above the Competent Authority of IIM Sirmaur will be final authority in this regard and his/her decision shall be final and binding on the transporters.

10. Termination of Contract

- a. The contract can be terminated by giving at least one month's/prior notice in writing by either party.
- b. Notwithstanding any of the above, if the services of the Transporter are not found satisfactory or in the event of sub-contract to a third party, the Transporter will be issued one month notice by IIM Sirmaur to terminate the contract without prejudice to any right accruing to either party prior to such termination. During the period of notice, both parties shall continue to discharge their duties and obligations. In event of sudden withdrawal / Termination of Services by the Transporter, the Institute reserve the right to forfeit the amount of performance security deposited by the vender and also to recover from Transporter the difference between amount under this agreement and actual paid to any other Transporter for the period of contract.

11. Complaints

The Transporter shall keep a suggestion/complaint book in every vehicle under contract to record any suggestion on performance of services and produce to IIM Sirmaur or its representative for perusal to ensure that prompt action has been taken on such complaints and measures taken to avoid their recurrence. The suggestion/complaint book will be prominently displayed in the vehicle. The Transporter shall attend to all the complaints and take complete remedial measures as early as possible to the satisfaction of IIM Sirmaur. Non-availability to suggestion book will attract imposition of penalty.

12. Misbehavior of Employees

- a. The employees of the Transporter shall maintain strict discipline, interact with staff members in a respectable manner and shall not use any violent, obscene, or offensive language while on duty. In case of misbehavior, IIM Sirmaur has the right to impose penalty/ terminate the contract.
- b. In case of any dispute having arisen, out of contract same shall be resolved by mutual discussions between the parties within a period of 30 days failing which only regular courts at Paonta Sahib will have jurisdiction to adjudicate upon the matter.

13. Parties

The parties to the Contract are the INDIAN INSTITUTE OF MANAGEMENT SIRMAUR (IIM SIRMAUR) and the selected Transporter.

14. Insolvency and Breach of Contract

The IIM Sirmaur may at any time, by notice in writing summarily terminate the contract without compensation to the Transporter in any of the following event, that is to say:



Signature of Bidder:.....

Date:.....

- i. If the Transporter being an individual or if a firm, any partner thereof, shall at any time, be adjudged insolvency or shall have a Receiver appointed on the business or an order for administration of his/her estate made against him or shall take any proceeding for composition under Insolvency Act, for the time being in force or make any conveyance or assignment or if the firm be dissolved under the partnership Act,
or
- ii. If the Transporter commits any breach of Contract not herein specifically provided for:
- iii. Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue hereafter to the IIM Sirmaur and provided also that the Transporter shall be liable to pay to IIM Sirmaur for any extra expenditure, he is thereby put to and the Transporter shall under no circumstances be entitled to any gain.

15. Arbitration

In the event of any dispute arising between the Transporter(s) and the Institute (IIM Sirmaur) during the currency of the contract or after conclusion thereof the same shall be settled by arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 or any statutory amendments thereof or any statute enacted for replacement thereof and shall be referred to the sole arbitrator to be appointed by the Director, IIM Sirmaur whose decision shall be final and legally binding on the parties. In the event of death, refusal, neglect, inability or incapability of the person so appointed to act as an arbitrator the Director, IIM Sirmaur may appoint a new arbitrator. The venue of arbitration shall be the respective office of the arbitrator or a place suitable to IIM Sirmaur unless otherwise specified in the arbitral award the cost of such arbitration shall be borne by the Transporter'(s) and there will be no objection to this effect by any of the parties.

16. Settlement of Dispute and Jurisdiction

The disputes shall in the first instance be tried to resolve by mutual discussions between the both parties within a period of one month's failing which only the regular courts of Paonta Sahib will have the exclusive jurisdiction to adjudicate upon the matter. Services under the contract shall, if reasonably possible, continue during the legal proceedings and no payment due to or payable by IIM Sirmaur shall be withheld on account of such proceedings.

17. Instructions to the Bidder regarding submission of bids: -

1. Password protected tender document along with requisite documents duly signed & stamped as per this tender may be submitted on or before 11:00 AM June 15, 2023 via e-mail to purchaseoffice@iimsirmaur.ac.in, in a password protected PDF attachment along with Super scribing Subject Line: **Online Tender through Password Protected**



Signature of Bidder:.....
Date:.....

Mode for Providing Transport Service (40 or more Seater Bus Service) for IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025.

- 2 Bidder are requested to submit separate both Technical and Financial Bids in password protected format. Both bids may be shared at the same date & time in different PDFs.
3. Password of the tender PDFs file will be mailed by the bidder between 11:05 AM to 02:00 PM on the same day i.e. on 15.06.2023, failing which the bids shall be not considered. The bids must be encrypted with password protected attachment.
4. Kindly ensure that each page of the tender and enclosed documents are signed & stamped in the .pdf format (password protected), and free from any virus or corrupted files.
5. IIM Sirmaur reserves the right to reject any prospective application without assigning any reason and also to restrict the list of qualified bidders to any number deemed suitable by it, if too many quotes are received satisfying the laid down criterion.
6. Bidder must submit the tender bids duly signed & stamped via e-mail in password protected attachment pdf otherwise they are liable to be rejected.
7. Improper, Incomplete and bids received through e-mail without password protected attachment will be summarily rejected.
8. If the bidder will email the password before the last date & time, their bids will not be considered for further process.
9. **If there is any doubt, the bidders may obtain clarification through email to purchaseoffice@iimsirmaur.ac.in before 11:00 AM on June 15, 2023.**



Signature of Bidder:.....
Date:.....

TECHNICAL BIDTender No.: IIMS/PUR/Transport Service/05/2023-24 Dated 03.06.2023(Online Tender notice through Password Protected Mode for Providing Transport Service (40 or more Seater Bus Service) for IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025)

Details of Earnest Money Deposit Rs.1,20,000/- (Please attach scan copy of DD)		DD No.	Dated:
		Bank:	
1.	Name of the firm/Transporter		
2.	Address		
3.	Whether Proprietorship/ Partnership / Ltd. Co.		
4.	Name of Proprietor / Partner / Managing Director		
5.	Year of manufacturing of Buses (i.e. should be on or after 2020)	1. 2. 3. 4.	
6.	Name & Designation of the authorized signatory		
7.	Average Annual turnover of the firm should be 25 lakhs in any three years out of given five financial years: i) 2017-18 ii) 2018-19 iii) 2019-20 iv) 2020-21 v) 2021-22		
8.	PAN No. (Attach copy)		
9.	GST No. (Attach copy)		
10.	Permit for carrying passengers (Attach copy)		
11.	Whether confirm all specifications stipulated by Hon'ble Supreme Court/High Court in its judgments. (If yes, enclosed details)		Yes/No
12.	Details of current / previous contracts (Enclose copies of contracts/work/service orders etc.)		
	Experience in providing transport bus service to Central/State Govt. bodies (IITs/NITs/CFTIs /Public Undertaking or any other reputed private higher education Institutions/organizations (Attach copies of work order/satisfactory service certificates)		_____ Years
i.	(a) Name of Institution		
	(b) Contact person name		


 Signature of Bidder:.....
 Date:.....

	(c)	Telephone No.			
ii.	(a)	Name of Institution			
	(b)	Contact person name			
	(c)	Telephone No.			
13.	Details of Buses Attach photocopy of RC of each vehicle. (Vehicle should not be more than 3 years old.)				
	Sl No	Vehicle No	Model / Year of Manufacture	Make / Type of Vehicle/Mileage done (Km.)	Seating Capacity
	(1)				
	(2)				
	(3)				
	(4)				
	(5)				
	(6)				
	(7)				
	(8)				
	(9)				
	(10)				
14.	Please attach latest Fitness Certificate in respect of all vehicles from R.T.O.				
15.	Please attach copies of permit in respect of all vehicles.				
16.	Please attach all the copies of documents in respect of the information provided above which is must.				
17.	Any other information:				

Note: - Duly signed & stamped scanned copies of above required documents must be enclosed with the tender document.

I confirm that I have read the tender document and understood that in case any of the statement(s) furnished in the bid is found to be false OR any of the terms and conditions of the tender are not complied with, the empanelment is liable to be cancelled and the earnest money deposited shall be forfeited. I agree that the decision of IIM Sirmaur in this regard would be final and binding on the Transporter.

Place:
Dated:

(Authorized Signatory)
Name:
Address:
(Office Seal)



Signature of Bidder:.....
Date:.....

FINANCIAL BIDTender No.: IIMS/PUR/Transport Service/05/2023-24 Dated 03.06.2023Online Tender through Password Protected Mode for Providing Transport Service (40 or more Seater Bus Service) for IIM Sirmaur, Paonta Sahib, Himachal Pradesh-173025.

Sr. No.	Particulars	Detail of quotes
1.	Name of Company/Firm	
2.	Registration No. of vehicles which shall be provided to IIM Sirmaur (Attach original registration certificate photocopy as proof.)	1. 2. 3. 4.
3.	Monthly charge for per Bus (40 seater minimum) for up to 1500 Kms fixed Journey for 24x7 local and outstation requirements (Including GST & all other charges).	Rs. in figure _____ Rs. in words _____ (Both figure and words)
4.	Per KM charges for Extra Kilometers (above 1500 kms or for additional buses, if required) incl. GST.	Rs. 40 per km (Fixed)

Note:

1. Selection of the vendor will be made on the basis of being L-1 in total amount quote provided for per Bus as per Sr. No. 3.
2. Institute may ask the L-1 vendor/s to provide up to 05 Nos. Buses on the above quoted rates subject to time-to-time requirements of the Institute.
3. Buses may be hired from multiple Transporters on L-1 rates subject to condition that, if the selected vendor is not able to provide the above number of buses as per the requirements of the institute.
4. Requirements of the buses (fixed/additional) shall be stated time to time and payment shall be released accordingly. Number of buses might increase or decrease as per the requirements of the institute.
5. Per Night, Halt charges per Bus for outstation journey is Rs.500/- Fixed.



Signature of Bidder:.....

Date:.....

CHECKLIST TOWARDS TECHNICAL ELIGIBILITY

Sr. No.	Name of the Document	Tick (Yes/No)	Mention attached document Page No. (Mandatory)
1.	Tender documents are duly signed and stamped.	(Yes/No)	
2.	GST/PAN Registration of the Transporter (attach proof).	(Yes/No)	
3.	Earnest Money Deposit of Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand only) OR Certificate of MSME/NSIC for exemption from EMD deposit. (Attach copy)	(Yes/No)	
4.	40 or more seater Buses manufactured on or after year 2020 registration certificate photocopies (attach proof).	(Yes/No)	
5.	Average Annual turnover of the firm in past 3 financial years should be 25 lakhs out of any last 5 financial years i.e. 2017-18 to 2021-2022. The eligibility should be supported with evidentiary proof (by CA certified documents/ITR).	(Yes/No)	
6.	Experience in providing transport bus service to Central/State Govt. bodies (IITs/NITs/CFTIs /Public Undertaking or any other reputed private higher education Institutions/organizations at least of 03 years(Attach copies of work order/satisfactory service certificates)	(Yes/No)	
7.	Buses are in the name of Bidder Transporter (attach proof)	(Yes/No)	
8.	In the case of leased vehicle agreement is older than three months (attach proof).	(Yes/No)	
9.	Copy of Insurance, permit and pollution slip of Buses offered (attach proof)	(Yes/No)	
10.	Declaration about no criminal case on firm/company and not to be blacklisted by any Central/State Govt. PSU/any other Institutions.	(Yes/No)	



Signature of Bidder:.....
Date:.....