



**IIM SIRMAUR**  
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**INDIAN INSTITUTE OF MANAGEMENT SIRMAUR**  
**भारतीय प्रबन्ध संस्थान सिरमौर**

Rampur Ghat Road,  
Paonta Sahib, Sirmaur.  
Himachal Pradesh-173025, India.

रामपुर घाट रोड,  
पांयटा साहिब, सिरमौर।  
हिमाचल प्रदेश-173025, भारत।

No. 1-19/2022-IIMS (PUR)/Misc. 730

Dated: December 05<sup>th</sup>, 2022

**Request for Quotation**

**Subject: Call for e-quotation for Supply of 50 Nos. Pillar Room Heater for IIM Sirmaur, Paonta Sahib.**

Dear Bidders,

We solicit your e-quotation for Supply of 50 Nos. of Pillar Room Heater for IIM Sirmaur, Paonta Sahib as detailed in Annexure-II of this RFQ and also furnish the bidders information in the format at Annexure-I by 09.12.2022 (11:00AM)

2. E-Quotations may be submitted on or before **11:00 AM December 09<sup>th</sup>, 2022** via e-mail to [purchaseoffice@iimsirmaur.ac.in](mailto:purchaseoffice@iimsirmaur.ac.in) in a password protected PDF attachment along with Superscribing Subject Line: **Supply of 50 Nos. of Pillar Room Heater for IIM Sirmaur, Paonta Sahib.**
3. **Password of the PDF file will be e-mailed by the bidder only after the due date 09/12/2022 & time at 11:00 PM. The quotation must be encrypted with password protected attachment.**
4. **Kindly ensure that the quotation is signed & stamped in the .pdf format (password protected), and free from any virus or corrupted files.**
5. IIM Sirmaur reserves the right to reject any prospective application without assigning any reason and also to restrict the list of qualified bidders to any number deemed suitable by it, if too many quotes are received satisfying the laid down criterion.
6. Minimum Required Specification for Pillar Room Heater is listed below;

<b>Pillar Room Heater Specification</b>	
<b>Heater Type</b>	Pillar with Inbuilt Fan/Blower
<b>Warranty on Room Heater</b>	01 Years Warranty
<b>Power</b>	1500 watt
<b>Angle Adjustment</b>	Yes
<b>Tip Over Switch</b>	Yes
<b>No. of Heat Element</b>	2
<b>ISI Marked</b>	Yes
<b>Inbuilt Fan</b>	Yes
<b>Dimensions</b>	18*10*80 Cm
<b>Oscillation Speed</b>	5 To 8 Rpm

**7. Other Terms and Conditions:**

1. Payment will be made after successful delivery of 50 Nos. of Pillar Room Heater to IIM Sirmaur, Paonta Sahib and after submission of bills.
2. The quoted amount shall be inclusive of all components and GST.
3. Bidders need to provide Bank details along with bill to make a payment via PFMS/NEFT/RTGS.
4. Items should be delivered within 07 days from the date of receipt of the Supply Order.
5. **Bidder must submit the quotation in the format given at Annexure I & II duly signed & stamped via e-mail in password protected attachment pdf otherwise they are liable to be rejected.**
6. **Improper, Incomplete and quotations received through e-mail without password protected attachment will be summarily rejected.**
7. **If the bidder emails the password along with their quotation, the quotations will not be considered for further process.**
8. The bidder who quotes the lowest amount for the product (including all components and GST) shall be considered for further proceeding.
9. Depending upon the cost, IIM Sirmaur may or may not procure the product.

Encl: As above

  
Dr. K Selvanathan  
Senior Consultant (Admin.)

Copy:

1. Director's Secretariat, IIM Sirmaur.
2. IT Office, IIM Sirmaur for uploading the RFQ in the official website.
3. Office copy

## Annexure-I

### **BIDDER'S INFORMATION (On Company / firm's Letterhead)**

<b>Details of Bidder</b>		
1.	Registered Name of the bidder	
2.	Registered Address of the bidder	
3.	Name & Designation of the Contact person	
4.	Contact Details : Mobile : Office Number: Email Id / FAX No:	
5.	Status of the Company (Public Ltd./ Pvt. Ltd.) (Attach Copy)	
6.	Whether a registered GST number, if yes please provide (Attach Copy)	
7.	Details of the Incorporation of the Company (Attach Copy)	Date:
		Valid Document: Incorporation Certificate
8.	Permanent Account No. (PAN) (Attach Copy)	

Place:

Date:

Signature of bidder  
With the seal of their company

## Annexure-II

<b>Financial Quotation</b>			
Sr. No.	Name of the item	Qty	Total Amount in Rupees
1.	Pillar Room Heater (As per Specification Below)	50 Nos.	
Grand Total(Inclusive of GST)			

<b>Pillar Room Heater Specification</b>	
Heater Type	Pillar with Inbuilt Fan/Blower
Warranty on Room Heater	01 Years Warranty
Power	1500 watt
Angle Adjustment	Yes
Tip Over Switch	Yes
No. of Heat Element	2
ISI Marked	Yes
Inbuilt Fan	Yes
Dimensions	18*10*80 Cm
Oscillation Speed	5 To 8 Rpm

**Note:**

\*It is mandatory to provide the quote which is inclusive of all above products mentioned in the Request for Quotation, failing which quotation may not be considered.

\*Password of the PDF file will be e-mailed by the bidder only after the due date 09/12/2022 & time at 11:00 PM. The quotation must be encrypted with password protected attachment. Improper, Incomplete and quotations received through e-mail without password protected attachment will be summarily rejected.

\*For password protected pdf, bidder can refer this website <https://smallpdf.com/protect-pdf> or etc.

Place:

Signature of bidder

Date:

With the seal of their company