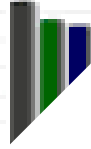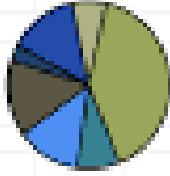# Data Analysis using Spreadsheets

Programme Director:
Prof. Ram Kumar Dhurkari

Programme Dates:
Jan 03 - 05, 2024

Programme Venue:
IIM Sirmaur, Himachal Pradesh

Program Size
Min 10 Max 30 Participants

REGISTER NOW

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KNOWLEDGE . LEADERSHIP

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

Paonta Sahib, Rampur Ghat Road
Himachal Pradesh-173025

Data analysis skills are a must for excelling in the job of modern-day management. Data analysis for problem-solving follows a systematic path of gathering, analyzing, interpreting, and presenting numerical data to a diverse group of people. Managers/Executives frequently collect large amounts of data and information to address a problem but find difficulty in arranging the data appropriately and doing some analysis on it. Microsoft ® Excel is a very popular spreadsheet application and is frequently used for data organization and analysis. Unaware of the power of data analysis using Microsoft ® Excel, Managers/Executives end up exploring little into the data or do it in a harsh way. It is required to have skill acquisition and appreciation of the power of Microsoft® Excel through problem-solving techniques and approaches mostly relying on data analysis. This program is designed to facilitate participants in acquiring skills and knowledge in the area of data modeling and analysis using spreadsheets.

PEDAGOGY

- Hands On exercises.

WHO MAY ATTEND

Operational and Middle level managers and practitioners

COVERAGE

·Excel work area, Cell referencing, Basic arithmetic, and logical operations

·If statement, count, counta, countif, sumif and averageif functions.

·Table lookup, indexing, and matching functions

·Date, time, and string functions

·Data summarization and visualization using pivot and charts, sorting, filtering, Frequency distribution, conditional formatting

·Goal seek, what-if analysis, dsum, dcount

PROGRAMME DIRECTOR

Dr. Ram Kumar Dhurkari is an Assistant Professor in the Information Technology and Systems Management area at the Indian Institute of Management Sirmaur, Himachal Pradesh, India. Prior to this, he was associated with IFMR Graduate School of Business Krea University, SDMIMD Mysore (ACBSP and EFMD EPAS accredited) and TAPMI Manipal (AACSB accredited). He is a Fellow of Indian Institute of Management Kozhikode. In addition, he holds a Master's degree in Computer Application from Rajiv Gandhi Technological University Bhopal and Bachelor of Science in Mathematics from Devi-Ahilya University Indore. Before joining Doctoral program, he worked as an Academic Associate at Indian Institute of Management Ahmedabad, and as a Lecturer at SGSITS Indore.

PROGRAMME DETAILS

- **Duration:** Jan 03- 05, 2024
- **Programme Commencement:** 10:00 AM on Jan 03, 2024
- **Programme Conclusion:** 5:00 PM on Jan 05, 2024
- **Venue:** IIM Sirmaur Campus
- **Accommodation (For participants registered with residential facility)**
  - **Check in:** Jan 02 (2:00 PM onwards)
  - **Check out:** Jan 05 (till 1:00 PM)

PROGRAMME FEES

- **Residential (R):** INR 28,000/- plus taxes and surcharges as applicable.
- **Non-residential** : INR 20,000/- plus taxes and surcharges as applicable.

  We strongly encourage participants to enroll as Residential participants, as the experience of an MDP is optimized in a full-immersion mode.
- Discount on Programme fees: A discount of 10% can be availed if there are more than three nominations from the same organization in this particular program.

HOW TO APPLY

- To apply or nominate personnel for the program, click on the "Register Now" link in the brochure or visit https://iimsirmaur.ac.in/mdp/
- Once the candidature is approved, the sponsoring authority or participant (in case of self-nomination) will receive an email with a Payment Advice requesting the program fees in advance.
- Programme fees can be remitted online through Electronic Fund Transfer (NEFT/RTGS). After remitting the fees online, please inform the CMDP office of the UTR number or relevant transaction details via email. This will allow us to connect your remittance to your nomination(s).
- Please note that confirmation of participation is subject to receipt of program fees by the CMDP office before the commencement of the MDP.

IIM Sirmaur Proposed Campus

IIM Sirmaur MDP Experience

HOW TO REACH IIM SIRMAUR

IIM Sirmaur is located in Paonta Sahib, in the picturesque state of Himachal Pradesh at the foothills of the Himalayas. The distance of Paonta Sahib from Jolly Grant Airport Dehradun is 78.5 km. It takes 2 hours and 30 minutes from Dehradun Airport, 2 hours and 30 minutes from Chandigarh Airport, and 5 hours and 30 minutes from Delhi Airport to reach Paonta Sahib. The nearest Railway stations are Yamuna Nagar, Saharanpur, and Dehradun. They are all located approximately at one and half hour taxi drive from Paonta Sahib.

NEARBY TOURIST DESTINATIONS

- Gurudwara Paonta Sahib Ji : Situated within the city
- Kalesar National Park : Located 13 km away
- Renuka Lake: Located 47 km away
- Mussoorie : Mussoorie is a hill station located 87 km away
- Haridwar : Haridwar is a holy city situated 105 km away

Our correspondence address is as follows:
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Phone: +91 7018194577
Email: mdpoffice@iimsirmaur.ac.in | Weblink: https://www.iimsirmaur.ac.in/mdp/mdp-calendar

For all other details on administrative matters please refer our website www.iimsirmaur.ac.in/mdp/ or e-mail to mdpoffice@iimsirmaur.ac.in