



IIM SIRMAUR
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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
(An Autonomous body under the aegis of the Ministry of Education, Govt. of India)

Notice Inviting Tender No.: IIMS/PUR/Hostel Furniture/23/2021-22, Dated 30.11.2021

Short Term Tender Notice for Procurement of Furniture Items for Indian Institute of Management Sirmaur

STORES AND PURCHASE OFFICE
INDIAN INSTITUTE OF MANAGEMENT SIRMAUR,
Rampurghat Road, Paonta Sahib, Distt. Sirmaur,
Himachal Pradesh-173025

Email: purchaseoffice@iimsirmaur.ac.in Website: www.iimsirmaur.ac.in



Signature of Bidder:.....

Date:.....

BIDDING DOCUMENT

(COMPLETE BIDDING DOCUMENT)

SHORT TERM TENDER NOTICE FOR PROCUREMENT OF FURNITURE ITEMS FOR INDIAN INSTITUTE OF MANAGEMENT SIRMAUR



[Handwritten Signature]
30/1/2024

Signature of Bidder:.....

Date:.....

Notice Inviting Tender No.: IIMS/PUR/Hostel Furniture/23/2021-22, Dated 30.11.2021
Indian Institute of Management Sirmaur
Rampurghat Road, Paonta Sahib, Distt. Sirmaur,
Himachal Pradesh-173025

NOTICE INVITING TENDER

The Indian Institute of Management Sirmaur (HP) is an Institute of National importance under the aegis of the Ministry of Education, Government of India to provide management education of high quality and to promote allied areas of knowledge and inter-disciplinary studies. The Institute invites sealed tender from Registered and reputed agencies / firms including partnership firms for "Procurement of Furniture Items for IIM Sirmaur".

Sealed Tenders under Short Term Tender Notice are invited for Procurement of Furniture Items for IIM Sirmaur from relevant manufacturer/ authorized dealers/ distributors/ firms on FREE DELIVERY AT SITE (F.O.R.basis) for delivery at IIM Sirmaur temporary campus at Rampurghat Road, Paonta Sahib, Distt. Sirmaur, H.P-173025.

The Bidders are requested to send their bid for supply of the furniture items as per detailed technical specification given and Price Bid as per BOQ. **Hard copies of all the documents mentioned in the Tender document should be submitted through courier/speed post/registered post/by hand and it should reach before the date of opening of the Technical and Financial bids at the address mentioned below:**

**The Purchase Officer, IIM Sirmaur, Rampurghat Road,
Paonta Sahib, Distt. Sirmaur, H.P.-173025. Phone No. 01704-277312.**

1. The tenderer should invariably submit his/her tender in two sealed covers viz

- (i) Technical bid cover alongwith EMD demand draft.
- (ii) Financial bid cover.

(i) Technical bid cover

Technical bid should contain the following:-

- i. EMD of **Rs.10,000/- (Rupees Ten Thousand Only)** in the form of demand draft from any Nationalized Bank drawn in favour of "**Indian Institute of Management Sirmaur**" payable at Paonta Sahib, Distt. Sirmaur. The tender without EMD will out rightly be rejected. EMD will be liable to be forfeited, if the contractor selected for the work fails to sign the formal agreement or to deliver the items within the date stipulated in the work order/supply order.
- ii. Original copy of duly signed and stamped tender documents (except Financial Bid documents).
- iii. Proof of similar business carried out by the tenderer during the last three years.
- iv. The tenderer should furnish details regarding nature of their firm, name and address of partners/proprietors/directors, if any.
- v. Attested copies of all details of registration as manufacturer/ authorized dealers/ distributors/ firms etc.
- vi. Income/turnover proof of 20 Lakh for last two years i.e from 2019-20 and 2020-2021.
- vii. GST/PAN registration certificate.



Signature of Bidder:.....
Date:.....

(ii). **Financial bid cover**

- i. The Financial Bid shall be put in a separate cover superscribed as “**Procurement of Furniture Items for IIM Sirmaur**”.
- ii. The rates shall be quoted in respect of the list of items proposed to be sold as mentioned in Table –I.
- iii. **The selection of the vendor will be made on the basis of L-1 in respective individual Furniture Item quote in the Financial Bid. However, vendor may be L-1 in multiple Items cases.**
- iv. Institute reserve the right to increase or decrease the quantity of items upto 20 %.

The main Envelope should be clearly marked “Tender Document for Procurement of Furniture Items for IIM Sirmaur”. The Important information related to tender are as follows:

TENDER SCHEDULE	
Date of Issue/Publishing	30.11.2021
Last Date and Time of submission of Tender document	08.12.2021 by 11:00 AM
Date & Time of Opening of Technical and Financial Bid	08.12.2021 at 04:00 PM
EMD	EMD of Rs.10,000/- (Rupees Ten Thousand Only) in the form of demand draft from any Nationalized Bank drawn in favour of " Indian Institute of Management Sirmaur " payable at Paonta Sahib, Distt. Sirmaur. MSME/NSIC organizations are exempted from EMD deposit.
Performance Security	2% of the contract value valid till warranty period
Warranty	1 Years
Bid Validity days	90 days
Email Address (for Technical Clarifications)	purchaseoffice@iimsirmaur.ac.in



Signature of Bidder:.....

Date:.....


Notice Inviting Tender No.: IIMS/PUR/Hostel Furniture/23/2021-22, Dated 08.12.2021
Indian Institute of Management Sirmaur
Rampurghat Road, Paonta Sahib, Distt. Sirmaur,
Himachal Pradesh-173025

Invitation for Tender Offers for Procurement of Furniture Items.

Indian Institute of Sirmaur invites Tenders (Technical bid and Financial bid) from eligible and experienced OEM (Original Equipment Manufacturer) OR OEM Authorized Dealer /Manufacturers for Procurement of furniture with on site comprehensive warranty from the date of receipt of the material as per terms & conditions specified in the tender document, which is available on IIM Sirmaur official website for download (www.iimsirmaur.ac.in):



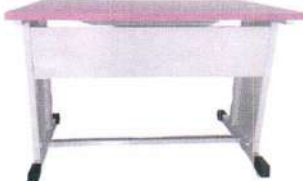
TECHNICAL SPECIFICATION:

Table-I

Sr. No.	Item Name	Technical Specification	Items depiction
1.	Hostel Metal Bed (Single)	<p>A. Dimension</p> <p>i. Overall length of Bed in mm- 1828. ii. Overall width of Bed in mm- 825. iii. Height of Bed in mm- 400 iv. Size of support members in mm- 50mm X 50 mm.</p> <p>B. Material-</p> <p>i. Size of rectangular section (± 1 mm) - 80mm X 40 mm. ii. Size of hollow section (± 1 mm) - 40 mm X 40 mm. iii. Size of circular hollow section (± 1 mm) -40 mm. iv. Thickness of hollow section in structure- 1.5 mm. v. Support panel for placement of mattress MS hollow box rectangular section. vi. Thickness of support panel 1.6 mm. vii. Material of head board MS ERW tube IS: 7138 square tube of 38.1 mm X 1.2 mm. viii. Material of Mattress panel- MS Perforated / Sheet. ix. Thickness of mattress panel (± 1mm)- 1.5 mm</p> <p>C. Generic</p> <p>i. MS Hollow Rectangular /Square section structure of bed frame including legs and structure with Head board. ii. Rectangular shape Head board.</p> <p>D. Colour</p> <p>i. Paint/Finished of MS parts powder coated. ii. Min. powder/paint coating thickness 60 micron. iii. Powder coated finished head board. iv. Color of bed (steel frame)- Gray.</p> <p>Quantity- 190 Nos.</p>	




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 Date:.....



2.	Single Bed Mattress of Branded quality	<p>A. Dimensions:- i. Overall length and width- 1829 mm X 914mm</p> <p>B. Number of Layers- i. Two Layers ii. Thickness of core Layer (± 3 mm)- 100 mm. iii. Thickness of Top Layer (± 2 mm)- 25 mm. iv. Thickness of Bottom Layer (± 2 mm)- 100 mm.</p> <p>C. Material i. PU Foam</p> <p>D. Mattress Cover i. Polyester Fabric Composition. ii. Woven construction iii. Fabric Mass- 80 gm/m².</p> <p>E. Density i. Core Layer 1 density- 23 Kg/m³. ii. Top Layer density- 28 Kg/m³.</p> <p>F. Compression Set- Compression set for PU Foam as per IS7888 1976 (Max)- 10 %</p> <p>G. Quantity- 190</p>	
3.	Pillow with cover	<p>Specification for pillow-</p> <p>i. Rubberized coir cushions conforming to IS: 11060-1984 Latest.</p> <p>ii. Dimension- Length X Width X Thickness in cm- 53 cm X 35.6 cm X 10.2 cm</p> <p>iii. Specification for outer floral jacquard cloth- Ends Per Dm-244 (Double Or 2 Fold Twisted); Picks Per Dm-180 (2 Fold Twisted); Mass-245 to 289 g/M² weave- Floral Jacquard.</p> <p>iv. Type of rubber shield coir cushions-Backrest Quantity- 190</p>	
4.	Study table	<p>Specification: Dimension-</p> <p>i. Thickness of table top (± 2 mm)- 19 mm.</p> <p>ii. Thickness of gable end and modesty panel (± 2 mm)- 19 mm</p> <p>iii. Length of table top (± 10 mm)- 900 mm.</p> <p>iv. Depth of table (± 10 mm)- 600 mm.</p> <p>v. Height of table (± 10 mm)- 750 mm.</p> <p>Material:-</p> <p>i. Table top material- MDF board of grade SBG-II IS12406/Latest</p> <p>ii. Gable end modesty panel material- Flat single Layer pre-laminated MDF board conforming to having designation PLMDF-23 of IS 14587/Latest.</p> <p>Quantity- 200 Nos.</p>	
5.	Hostel Chair with cushion	<p>Specification for Hostel Chair with seat D 450 mm X W 450 mm X H 460 mm:</p> <p>A. Dimension-</p> <p>i. Size of material- 16 gauge tubular pipe.</p> <p>ii. Chair height (± 15 mm)- 850 mm.</p> <p>iii. Seat Depth (± 10 mm)- 459 mm.</p> <p>iv. Seat width (± 10 mm)- 450 mm.</p> <p>v. Seat Height in mm (± 5 mm)- 460 mm.</p>	

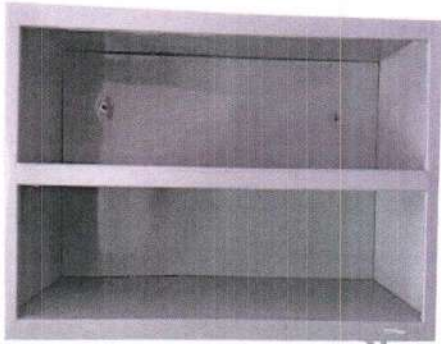

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30/11/2021

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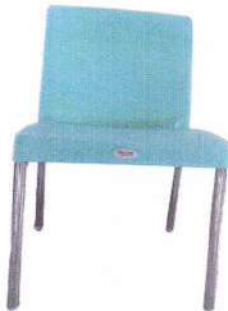
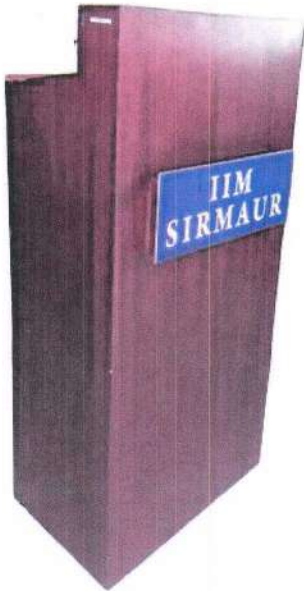
		<p>vi. Backrest width (± 10 mm)- 450 mm. vii. Backrest Height (± 10 mm)- 450 mm. B. Material i. Frame Material- Chrome on MS. ii. Material of fabric of seat cover- Fabric. iii. Arm Material- Polypropylene. iv. Thickness of polyurethane foam used in seat (± 2 mm)- 25 mm. v. Shoe type- Nylon rubber. C. Colour & Finish i. Colour of Fabric for seat and backrest- Blue. ii. Paint Type- Powder coated on MS. Quantity- 200</p>	
6.	Almirah (Steel)	<p>Specification- A. Dimension and Material- i. Product Size- 1980 mm (± 10 mm) (height) x 916 mm (± 10 mm) (width) x 486 mm (± 10 mm) (depth). ii. 0.7mm thick (± 0.07mm) cold rolled G.I sheet (C. R. Sheet) / cold rolled close annealed (CRCA) steel sheet for Shelf or higher. Distance between bottom 3 shelf will be 360 mm (± 20 mm) and Top compartment will be 748 mm (± 20 mm). iii. 0.8mm thick (± 0.08mm) High Yield Strength cold rolled G.I sheet (C. R. Sheet) / cold rolled close annealed (CRCA) steel sheet for doors and back or higher. iv. 0.9mm thick (± 0.08mm) cold rolled G.I sheet (C. R. Sheet) / cold rolled close annealed (CRCA) steel sheet for all other components or higher. v. Adjustable make four-compartment high quality cold rolled G.I sheet (C. R. Sheet) / cold rolled close annealed (CRCA) steel sheet anticorrosion treated components or higher. B. Locking & Handle Standard Lock and 2 sets of keys. Mazak Handle or Equivalent. C. Shelving Height wise adjustable Shelf Mounting or may be fixed. Uniformly Distributed Load Capacity per each full Shelf is 20 Kg or more. 3 Nos. or 4 Nos. of adjustable/ fixed full shelf. D. Colour Grey/ Metallic Grey/ Prince Grey/Olive Green or any suitable Colour. E. Finish Epoxy Powder Coated to the Thickness of 50 microns (± 05). F. Legs H/D Rubber Bushes shall be provided to the bottom of legs of Almirah. Leg Height 152</p>	 

INSTITUTION OF MANAGEMENT
STORE & PURCHASE OFFICER
R. Anand
30/1/2021

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		mm (± 10 mm). Quantity- 185 Nos.	
7.	Book Rack	<p>Specification-</p> <p>A. Dimension-</p> <p>i. Depth (± 10 mm)- 300 mm</p> <p>ii. Width (± 10 mm)- 700 mm</p> <p>iii. Height (± 10 mm)- 975 mm.</p> <p>iv. Bin strip height (± 1 mm) - 25 mm.</p> <p>v. Number of Shelves- 3.</p> <p>vi. Type- closed from side only.</p> <p>B. Material-</p> <p>i. 0.8 mm thick MS Sheet conforming to commercial quality CR-1, Grade-340 of IS 513.</p> <p>ii. MS Sheet thickness of shelves and back (± 0.2 mm) - 1.0 mm.</p> <p>iii. Sides, back and partition wall thickness- MS Sheet 0.8 mm.</p> <p>iv. Angle posts material and size- Made from steel sheet of 3 mm thickness 40 X 40 mm.</p> <p>v. Ground clearance (± 2 mm)- - 45 mm</p> <p>C. Colour</p> <p>i. Olive Green</p> <p>ii. Paint Stove enameled.</p> <p>Quantity- 200 Nos.</p>	
8.	Dining Table	<p>Specification for six seater Dining Table (Round table)-</p> <p>A. Dimension-</p> <p>i. Length of table (± 10 mm) - 1500 mm.</p> <p>ii. Depth of table (± 10 mm)- 900 mm.</p> <p>iii. Height of table (± 10 mm) - 750 mm.</p> <p>iv. Thickness of top (± 3 mm) - 25 mm.</p> <p>v. Shape of Table- Rectangular.</p> <p>vi. Seating capacity- six.</p> <p>B. Material-</p> <p>i. Material of top- Medium density fiber board</p> <p>ii. Material of understructure- SS202.</p> <p>iii. Material of top finish- Mica.</p> <p>C. Miscellaneous</p> <p>i. Number of vertical support- 4 Nos.</p> <p>ii. Under structure diameter of pipes (± 3 mm) - 40 mm.</p> <p>iii. Vertical support diameter of pipers (± 3 mm) - 40 mm.</p> <p>D. Colour & Finish- Light Green/Blue/Orange or Buyer's choice.</p> <p>Quantity- 40.</p>	




9.	Dining Chair	<p>Specification for Mess Dining Chairs:</p> <p>A. Dimension and Weight</p> <ol style="list-style-type: none"> Seat width (± 5 mm) - 520 mm. Seat depth (± 5 mm) - 530 mm. Chair Height (± 5 mm) - 850 mm. Weight- approx. 4500 gm. Without cushion and Foam etc. <p>B. Material</p> <ol style="list-style-type: none"> Plastic Material- Polypropylene Arms- without arms Type of chair- separate plastic moulded seat and back fitted on support structure. <p>C. Colour & Finish- Light Green/Blue/Orange or Buyer's choice.</p> <p>D. Support /Under structure-</p> <ol style="list-style-type: none"> Support/ under structure- SS202 structure. Support Structure finishing- Natural steel finish. <p>E. Performance of the Chair-</p> <ol style="list-style-type: none"> Stability of the Chair- Conforming to IS 5416 (Part-2). Strength of the Chair- IS 5416 (Part- 1). <p>Quantity- 240</p>	
10.	Wooden Podium for classroom	<p>Specification-</p> <p>A. Dimension</p> <ol style="list-style-type: none"> Thickness of podium top (± 2 mm) - 19 mm. Thickness of gable end and modesty panel (± 2 mm) - 19 mm. Length of podium top (± 10 mm) - 600 mm. Depth of podium (± 10 mm) - 500 mm. Height of podium (± 10 mm) - 1200 mm. Presenter side height (± 10 mm) - 1075 mm. <p>B. Material</p> <p>Podium material- Commercial Block Board MR Grade conforming to IS 1659.</p> <p>Gable end and modesty panel material- Commercial Block Board MR Grade conforming to IS 1659.</p> <p>C. Shelves</p> <ol style="list-style-type: none"> Width of shelves (± 10 mm) - 600 mm. Depth of shelves (± 10 mm) - 400 mm. <p>D. Footrest</p> <ol style="list-style-type: none"> Material of footrest- Commercial Block Board MR Grade conforming to IS 1659. Length of footrest (± 10 mm) - 600 mm. Depth of footrest (± 10 mm) - 350 mm. Height of footrest (front / back) (± 10 mm) - 600 mm - 125 mm / 77mm. Finish of exposed edges- CP Teak wood Lipping. Material thickness of footrest (± 2 mm) - 19 mm. <p>E. Colour, Logo and finishing</p> <ol style="list-style-type: none"> 6 mm Toughness Glass Top. IIM Sirmaur LOGO embossing as per Institute's requirement. <p>F. Miscellaneous</p>	



R. Singh
20/11/2021

Signature of Bidder:.....

Date:.....

		<ul style="list-style-type: none"> i. Podium top long side- to be post form half round profile with corner edge bending. ii. Podium top plain side- CP Teak wood Lipping. iii. Gable end and modesty panel plain side- CP Teak wood Lipping. iv. Number of Buffers provided- 4 Nos. at bottom. <p>Quantity- 07 Nos.</p>	
11.	Executive Table for Faculty	<p>Specification for Table-</p> <p>A. Dimension-</p> <ul style="list-style-type: none"> i. Length of Table Top(±10 mm)- 1500 mm. ii. Depth of Table (±10 mm) – 750 mm. iii. Height of Table Top (±10 mm)- 750 mm. iv. Width of the storage unit (±10 mm)- 400 mm. v. Depth of storage unit (±10 mm)- 600 mm. vi. Number of storage unit provided- Double storage. vii. Height of smallest storage unit (±5 mm)- 125 mm. viii. Height of medium storage unit (±5 mm)- 150 mm. ix. Height of largest storage unit (± 5 mm)- 305 mm. <p>B. Keyboard Tray</p> <ul style="list-style-type: none"> i. Type of keyboard tray Pre laminated particle board keyboard tray. ii. Material of keyboard tray and right angle L-type supporting bracket- Three Layer prelaminated particles board of grade- type of IS 12823 or Latest. iii. Keyboard adjustability- under desk keyboard arm. iv. Fixing of supporting bracket- with telescopic. v. Length of telescopic channel (±10 mm)- 250 mm. vi. Average weight of telescopic channel (±50 gm) 300 Gms per set. vii. Keyboard front width- (±10 mm)- 600 mm. viii. Keyboard depth (±10 mm)- 350 mm. ix. Keyboard height (±10 mm)- 100 mm. x. Finish of exposed edges of keyboard tray- to be banded with 0.5 – 1.0 mm thick PVC tape with the help of hot melt glue. xi. Material of thickness of keyboard tray (±1 mm)- 19 mm. <p>C. Footrest</p> <ul style="list-style-type: none"> i. Material of Footrest- Three Layer prelaminated particles board of grade- type of IS 12823 or Latest. ii. Length of footrest (±10 mm)- 600 mm. iii. Depth of footrest(±10 mm)- 350 mm. iv. Keyboard height (±10 mm)- 100 mm. v. Finish of exposed edges of keyboard tray- to be banded with 0.5 – 1.0 mm thick PVC tape with the help of hot melt glue. 	



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20/11/2024


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Date:.....

		<p>vi. Material thickness of keyboard tray (± 1 mm)- 19mm.</p> <p>D. Material</p> <p>i. Table top material and thickness (± 3 mm)- 25 mm thick commercial Block Board BWP grade conforming to IS 1659.</p> <p>ii. Gable end and modesty panel material and thickness thickness (± 3 mm)- 19 mm thick commercial Block Board BWP grade conforming to IS 1659.</p> <p>E. Generic Number of storage unit- Double side storage.</p> <p>F. Colour and Finish Laminate in colour with matt finish 0.6 -0.8 mm thickness of Type S,F or P.</p> <p>G. Miscellaneous</p> <p>i. Frame type- free standing.</p> <p>ii. Table top long sides- Edge banded with PVC tape of 2 mm thick with the help of hot melt glue.</p> <p>iii. Table top plain side- Edge banded with PVC tape of 2 mm thickness of reputed make with the help of hot melt glue.</p> <p>iv. Table to fix with- Gable end and modesty panel using mini fix and wooden dowel by using system for interconnection.</p> <p>v. For Gap/wrap age- Number of mini / dowel can be modified made of 1.2 mm thick CRC sheet duly galvanized/powder coated.</p> <p>vi. Number of buffers to be provided- 4 Nos. at the bottom.</p> <p>vii. Gable end and modesty panel plain side- To be edge banded with PVC tape of 2 mm thick of reputed make with the help of hot melt glue.</p> <p>H. Certification</p> <p>i. BIFMA certification- Yes</p> <p>ii. OEM offered product ISO 9001: 2015 certified- Yes.</p> <p>iii. OEM offered product ISO 14001: 2015 certified- Yes.</p> <p>iv. Any other required certificate.</p> <p>Quantity- 05</p>	
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R. Anand
30/11/2021

Signature of Bidder:.....
Date:.....


12.	Executive High Back Chairs with cushion (revolving)	<p>Specification</p> <p>I. Dimension</p> <ol style="list-style-type: none"> Overall Chair Height (± 10 mm) - 1080 mm Backrest Height (± 10 mm)- 520 mm. Backrest width (± 10 mm)- 480 mm. Seat Height (± 10 mm)- 520 mm. Seat width (± 10 mm)- 520 mm. Seat Depth (± 10 mm)- 520 mm. Thickness of MS plate joining the under structure with seat – 0.9 mm. Thickness of plywood used in seat (± 10 mm)- 12 mm. Padestal size (Diameter in mm) (± 10mm) - 580 mm. Thickness of polyurethane foam used in seat (± 2 mm)- 45 mm. Thickness of polyurethane foam used in Backrest (± 2 mm)- 45 mm. <p>J. Material</p> <ol style="list-style-type: none"> Pedestal Base- Chrome finish with 5 five wheels. Arm Mater- Propylene. Seat Material- PU foam covered with mesh fabric. Density of PU foam used in seat KG per Cu-Meter (± 5 mm)- 40 mm. Density of PU foam used in backrest KG per Cu-Meter (± 5 mm)- 40 mm. Material of fabric back cover / material for backrest- mesh fabric. Material of fabric seat cover- mesh fabric. GSM/Thickness of fabric (± 5 %) (Gram / Square meter)- 220 gram. <p>K. General</p> <ol style="list-style-type: none"> Chair type- Central tilt Tilt tension adjustment- Yes Height adjustment (± 10 mm)- up to 100 mm. With arms. Type of backrest support- backrest symmetrical lumber support. Arm type- fixed Colour of fabric for seat and backrest- Blue/Black. Back type- Push back. Backrest is made of one pieces injection moulded frames. Backrest has separate adjustable headrest- Yes Seat type- fixed. Seat is curved- Yes Type of locking- upright locking. Lumber support-integrated. <p>L. Certification</p> <ol style="list-style-type: none"> BIFMA certification- Yes OEM offered product ISO 9001: 2015 certified- Yes. OEM offered product ISO 14001: 2015 	
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R. Anand
20/11/2021


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		certified- Yes. iv. Any other required certificate. Quantity- 05 Nos.	
13.	Office / visitor Chair revolving	<p>Specification</p> <p>A. Dimension</p> <ol style="list-style-type: none"> Overall Chair Height (± 10 mm) - 860 mm ^{112.5} Backrest Height (± 10 mm)- 730 mm. Backrest width (± 10 mm)- 480 mm. Seat Height (± 10 mm)- 480 mm. ^{480 mm} Seat width (± 10 mm)- 480 mm. Seat Depth (± 10 mm)- 480 mm. Thickness of MS plate joining the under structure with seat – 0.9 mm. Thickness of plywood used in seat (± 1 mm)- 12 mm. Thickness of polyurethane foam used in seat (± 2 mm)- 50 mm. Thickness of polyurethane foam used in Backrest (± 2 mm)- 50 mm. <p>B. Material</p> <ol style="list-style-type: none"> Pedestal Base- Nylon Base with Nylon Twin Caster wheels minimum of 50-70 mm diameter. Arm Mater- Propylene. Seat Material- PU foam covered with mesh fabric. Density of PU foam used in seat KG per Cu-Meter (± 5 mm)- 50 mm. Density of PU foam used in backrest KG per Cu-Meter (± 5 mm) - 50 mm. Material of fabric back cover/ material for backrest- mesh fabric. Material of fabric seat cover- mesh fabric. GSM/Thickness of fabric (± 5 %) (Gram / Square meter)- 290 gram. <p>C. General</p> <ol style="list-style-type: none"> Chair type- Central tilt. Tilt tension adjustment- Yes Height adjustment (± 5 mm)- up to 90 mm. With arms-yes. Type of backrest support- backrest symmetrical lumber support. Arm type-fixed. Colour of fabric for seat and backrest- Blue/Black. Back type- Push back. Backrest is made of one pieces injection moulded frames. Backrest has separate adjustable headrest- Yes Seat type- fixed. Seat is curved- Yes Type of locking- upright locking. Lumber support-integrated. <p>D. Certification</p> <ol style="list-style-type: none"> BIFMA certification- Yes 	






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		<p>ii. OEM offered product ISO 9001: 2015 certified- Yes.</p> <p>iii. OEM offered product ISO 14001: 2015 certified- Yes.</p> <p>iv. Any other required certificate.</p> <p>Quantity- 15 Nos.</p>	
14.	Office Table	<p>Specification for Table-</p> <p>A. Dimension-</p> <p>i. Length of Table Top(±10 mm)- 1500 mm.</p> <p>ii. Depth of Table (±10 mm) – 900 mm.</p> <p>iii. Height of Table Top (±10 mm)- 775 mm.</p> <p>iv. Width of the storage unit (±10 mm)- 500 mm.</p> <p>v. Depth of storage unit (±10 mm)- 700 mm.</p> <p>vi. Height of smallest storage unit (±5 mm)- 100 mm.</p> <p>vii. Height of medium storage unit (±5 mm)- 100 mm.</p> <p>viii. Height of largest storage unit (± 5 mm)- 305 mm.</p> <p>B. Material</p> <p>i. Table top material and thickness (±3 mm)- 19 mm thick commercial Block Board BWP grade conforming to IS 1659.</p> <p>ii. Gable end and modesty panel material and thickness- 19 mm thick commercial Block Board BWP grade conforming to IS 1659.</p> <p>C. Generic</p> <p>Number of storage unit- Double side storage.</p> <p>D. Colour and Finish</p> <p>Laminate in colour with matt finish 0.6 -0.8 mm thickness of Type S,F or P.</p> <p>E. Miscellaneous</p> <p>i. Frame type- free standing.</p> <p>ii. Table top long sides- Edge banded with PVC tape of 2 mm thick with the help of hot melt glue.</p> <p>iii. Table top plain side- Edge banded with PVC tape of 2 mm thickness of reputed make with the help of hot melt glue.</p> <p>iv. Table to fix with- Gable end and modesty panel using mini fix and wooden dowel by using system for interconnection.</p> <p>v. For Gap/wrap age- Number of mini / dowel can be modified made of 1.2 mm thick CRC sheet duly galvanized/powder coated.</p> <p>vi. Number of buffers to be provided- 4 Nos. at the bottom.</p> <p>vii. Gable end and modesty panel plain side- To be edge banded with PVC tape of 2 mm thick of reputed make with the help of hot melt glue.</p> <p>Quantity- 05 Nos.</p>	



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Date:.....

15.	Key cabinet	<p>Specification for 50 Nos. keys Cabinet Dimension (± 10 mm) – 814 mm X 814 mm X 814 mm. Mass- upto 4 Kg. Material- Wood. Colour- Brown. Quantity- 04 Nos.</p>	
16.	Book Shelves	<p>Specification for Bookcase-</p> <p>A. Dimension</p> <ol style="list-style-type: none"> Height of steel bookcase(± 10 mm)- 1742 mm. Width of steel Bookcase (± 5 mm) - 914 mm. Depth of Steel Bookcase (± 3 mm) - 340 mm. <p>B. Material</p> <ol style="list-style-type: none"> Thickness of MS Sheet used for shutter (± 1 mm) – 1.2 mm. Thickness of MS sheet used for Shelf (± 1 mm) - 1.1 mm. Material of Handle- cast brass. Thickness of transparent glass-5.5 mm. <p>C. Generic</p> <ol style="list-style-type: none"> Conformity to Indian standard IS: 7761 or Latest.- yes Type of Lock- Cam Lever Lock with common key. Number of Doors- 4 Nos. Mechanism- Scissor mechanism for receding inside the top of respective component. <p>D. Miscellaneous</p> <ol style="list-style-type: none"> Paint- Stove enameled. Colour of Paint-Gray. Packing-Gutta packing. <p>E. Certification</p> <ol style="list-style-type: none"> BIFMA certified- yes OEM offered product ISO 9001: 2015 certified. OEM offered product ISO 14001: 2015 certified. <p>Quantity- 10</p>	
17.	Computer Table	<p>Specification-</p> <p>1220mm (W) x 762mm (D) x 762mm (H). The table should have sliding tray at the center for Key Board. Front side should be covered with wooden modesty. Table should be made of 18mm Prelam Particle Board with KD fitting or near equivalent.</p> <p>Quantity- 5 Nos.</p>	



Signature of Bidder:.....
Date:.....

GENERAL TERMS & CONDITIONS

1. **Due date:** The hard copy of Tender document should be submitted or before the due date. The offers received after the due date and time will not be considered.
2. **Opening of the tender:** The bid will be opened by tender opening committee. Bids (complete in all respect) received will be opened as mentioned at "Annexure: Schedule" in presence of bidder's representative if available. The technical bid will be opened first and it will be examined by a technical committee (as per specification and requirement). The financial offer/bid will be opened only for the offer/bid which technically meets all requirements as per the specification, and will be opened subsequently for further evaluation.
3. **Acceptance/ Rejection of bids:** The Institute reserves the right to reject any bid not fulfilling the eligibility criteria. Submission of incomplete bid/ incomplete bid format would lead to rejection of bids. All documents required to be submitted should be the part of the bid. If any document is not submitted, the bid will be treated as incomplete and this would lead to rejection. No communication in this regard will be entertained.
4. **Eligibility Criteria:**
 - i. **Tenderer should be the manufacturer / authorized dealer/OEM. Letter of Authorization from original equipment manufacturer (OEM) specific to the tender should be enclosed, if any.**
 - ii. An undertaking from the OEM is required stating that they would facilitate the tenderer on a regular basis with technology/product updates and extend support for the warranty as well (Ref. Annexure-II).
 - iii. **Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between tenderer specification and supporting documents etc. may lead to rejection of the bid.**
 - iv. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
5. **Performance Security:** The supplier shall require to submit the performance security in the form of irrevocable bank guarantee/performance security issued by any commercial bank for an amount which is stated at the "Schedule" of the tender document within 21 days from the date of receipt of the Purchase order/Supply Order and should be kept valid for a period of 60 days beyond the date of completion of warranty period.
6. **Force Majeure:** The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
 - i. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - ii. If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
 - iii. **Risk Purchase Clause:** In event of failure of supply of the item/equipment within the stipulated delivery schedule, the purchaser has all the right to purchase the item/equipment from the other source on the total risk of the supplier under risk purchase clause.



Signature of Bidder:.....

Date:.....

7. **Packing Instructions:** Each package will be marked on three sides with proper paint/indelible ink, the following:
1. Item Nomenclature.
 2. Order/Contract No.
 3. Supplier's Name and Address.
 4. Consignee details.
 5. Packing list reference number, if any.
8. **Delivery and Documents:**
Delivery of the goods should be made within a maximum of 30 days from the date of placement of Purchase Order/Supply Order on FREE DELIVERY AT SITE (F.O.R.basis) for delivery at IIM Sirmaur temporary campus at Rampurghat Road, Paonta Sahib, Distt. Sirmaur, H.P-173025 with 3 Copies of the Supplier invoice (with e-way bill, if applicable) showing contract number, goods' description, quantity.
9. **Liquidated Damages (L.D):**
If a supplier fails to execute the order in time as per the terms and conditions stipulated therein, it will be open to the purchaser to recover liquidated damages for delay in delivery and installation from the supplier at the rate 0.5% of the value of the order per week subject to a maximum of 10% of the total order value. The L.D charges can be increased in case of gross violation of the Purchase Order terms as decided by the Director of the Institute.
10. **Prices:** The price should be quoted in BOQ format only. The offer/bid should be exclusive of taxes. However, the percentage of taxes & duties shall be clearly indicated.
11. **Resolution of Disputes:** The dispute resolution mechanism would be as follows:
In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director, Indian Institute of Management Sirmaur and if he is unable or unwilling to act, the sole arbitration of some other person appointed by him/her willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.
12. The place of jurisdiction would be Paonta Sahib, H.P. local court.
13. **Right to Use Defective Goods**
If after delivery, acceptance and installation and within the guarantee and warranty period, the operation or use of the goods proves to be unsatisfactory, the Purchaser shall have the right to continue to operate or use such goods until rectifications of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Purchaser's operation without any additional cost.
14. **Transfer and Subletting:** The supplier shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.
15. **Supplier Integrity**
The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.
16. **Installation & Demonstration**
The supplier is required to do the installation and demonstration of the equipment (if any) within one week of the arrival of materials at the IIM Sirmaur, site of installation, otherwise the penalty clause will be the same as per the supply of materials.



Signature of Bidder:.....
Date:.....

In case of any damage to equipment and supplies during the carriage of supplies from the origin of equipment to the installation site, the supplier has to replace it with new equipment/supplies immediately at his own risk. Supplier will settle his claim with the insurance company as per his/her convenience. IIM Sirmaur will not be liable to any type of losses in any form.

17. Insurance (if applicable): For delivery of goods at the purchaser's premises (IIM Sirmaur), The insurance shall be obtained by the supplier from "warehouse to warehouse" (final destinations) on "All Risks" basis including War Risks and Strikes. The insurance shall be valid for a period of not less than one month after installation and commissioning.

18. Warranty:

- I. Warranty period shall be (as stated at "Schedule "of this tender) from date of receipt of material at IIM Sirmaur. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the contract. If for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall at its discretion make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests. The warranty should be comprehensive on site.
- II. The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall arrange to repair or replace the defective goods or parts within 3 days free of cost at IIM Sirmaur campus. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter. The period for correction of defects in the warranty period is 03 days. If the supplier having been notified fails to remedy the defects within 03 days, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.

19. Governing Language

The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.

20. Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction.

21. Notices

- i. Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing or by e-mail, telex, FAX or by post and confirmed in writing to the other party's address.
- ii. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

22. Taxes

Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser. However, GST in respect of the transaction between the Purchaser and the Supplier shall be payable extra, if so stipulated in the order.

23. Payment:

- i. For Indigenous supplies, 100% payment shall be made by the Purchaser against delivery, inspection, successful installation, commissioning and acceptance of the equipment at IIM Sirmaur in good condition and to the entire satisfaction of the Purchaser and on production of



Signature of Bidder:.....
Date:.....

- unconditional performance bank guarantee.
- ii. GST Deduction at source as per Order/ notification of the Govt.
- iii. GST No. of IIM Sirmaur is (GST No: 02AAAAI9266R1Z5).
- iv. HSN/SAC No of the items must be clearly mentioned in the quotation along with GST No.

24. Site Preparation: The supplier shall inform to the Institute about the site preparation, if any, needed for the installation of equipment, immediately after the receipt of the purchase order. The supplier must provide complete details regarding space and all the other infrastructural requirements needed for the equipment, which the Institute should arrange before the arrival of the equipment to ensure its timely installation and smooth operation thereafter. The supplier may visit the Institute and see the site where the equipment is to be installed and may offer his/her advice and render assistance to the Institute in the preparation of the site and other pre- installation requirements.

25. Spare Parts

The Supplier may be required to provide any or all of the following materials, notifications, and Information pertaining to spare parts manufactured or distributed by the Supplier. Such spare parts as the Purchaser may elect to purchase from the Supplier, providing that this election shall not relieve the Supplier of any warranty obligations under the Contract; and In the event of termination of production of the spare parts; Advance notification to the Purchaser of the pending termination, in sufficient time to permit the Purchaser to procure needed requirements; and following such termination, furnishing at no cost to the Purchaser, the blueprints, drawings and specifications of the spare parts, if requested. Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spares. Other spare parts and components shall be supplied as promptly as possible but in any case within six months of placement of order.

26. Defective Equipment: If any of the equipment supplied by the Supplier is found to be substandard, refurbished, un-merchantable or not in accordance with the description/specification or otherwise faulty, the committee will have the right to reject the equipment or its part. The prices of such equipment shall be refunded by the Supplier with 9% interest if such payments for such equipment have already been made. All damaged or unapproved goods shall be returned at suppliers cost and risk and the incidental expenses incurred thereon shall be recovered from the supplier. Defective part in equipment, if found before installation and/or during warranty period, shall be replaced within 7 days on receipt of the intimation from this office at the cost and risk of supplier including all other charges. In case supplier fails to replace above item as per above terms & conditions, IIM Sirmaur may consider "Banning" the supplier.

27. Termination for Default

- i. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:
- ii. If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the order, or within any extension thereof granted by the Purchaser; or
- iii. If the Supplier fails to perform any other obligation(s) under the Contract.
- iv. If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- v. For the purpose of this Clause:
 - a. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
 - b. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Tenderer (prior to or after bid submission) designed to establish bid prices at artificial non- competitive levels and to deprive the Borrower of the

Signature of Bidder:.....
Date:.....

benefits of free and open competition;”

- vi. In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deemed appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

28. Compliance certificate: This certificate must be provided indicating conformity to the technical specifications. (Annexure-I).

29. Genuine Pricing: Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold. Copy of the latest price list for the quoted item, applicable in India, must be enclosed with the offer (particularly to IIM/Institutes and other Government Organization or Pvt. organizations).

30. Comparison of Bids: Comparison of prices will be done only on the bids submitted for the main items and anything asked as Optional in the specifications is not be included for overall comparison.

- I. To evaluate a Price Bid, the Purchaser shall only use all the factors, methodologies and criteria defined below. No other criteria or methodology will be used. The price bids shall be evaluated on the basis of final landing cost which shall be arrived as under:
 - i. The price of the goods quoted for particular item/s.
 - ii. GST which will be payable on the goods if the contract is awarded.

31. Award of Contract

IIM Sirmaur shall award the contract to the eligible bidder/s whose technical bid has been accepted and determined as the lowest evaluated Financial bid based on the criteria mentioned above. However, IIM Sirmaur reserves theright and has sole discretion to reject the lowest evaluated bid.

In case more than one bidder happens to quote the same lowest price, IIM Sirmaur reserves the right to decide the criteria and further process for awarding the contract, decision of IIM Sirmaur shall be final for awarding the contract.



Signature of Bidder:.....

Date:.....

CHECKLIST OF THE DOCUMENTS TO BE SUMITTED BY THE BIDDER

Sr. No.	Name of the documents	Tick ✓ (Yes/ No)
1.	All tender documents are duly signed and stamped by the Bidder.	(Yes/ No)
2.	EMD of Rs. 10,000/- attached with Tender.	(Yes/ No)
3.	PAN/GST number of the bidder (attach proof)	(Yes/ No)
4.	Annual Turnover of Rs. 20/- Lakh for the last two years 2019-20 and 2020-21.	(Yes/ No)
5.	Three years relevant work experience attach proof.	(Yes/ No)
6.	Registration certificate of the firm.	(Yes/ No)
7.	Items quoted are as per specification mentioned in the tender documents (attach proof, if any).	(Yes/ No)



Signature of Bidder:.....

Date:.....

COMPLIANCE SHEET

Item	Qty.	Specification Description in short	Comply (Yes/No)	Bid supporting pg. no.
Hostel Metal Bed (Single)	190			
Mattress	190			
Pillow with cover	190			
Study table	200			
Hostel Chair with cushion	200			
Almirah (Steel)	185			
Book Rack	200			
Dining Table	40			
Dinning Chair	240			
Wooden Podium for classroom	07			
Executive Table for Faculty	05			
Executive High Back Chairs with cushion (revolving) for Faculty	05			
Office / visitor chair with cushion (revolving)	15			
Office Table	05			
Book Shelves	10			
Key cabinet	04			
Computer Table with Chair	05			

Signature of Tenderer Name:
 Designation:
 Organization Name:
 Contact No.:



Signature of Bidder:.....
 Date:.....

<< Organization Letter Head >>

DECLARATION SHEET

We, _____ hereby certify that all the information and data furnished by our organization with regard to these tender specifications are true and complete to the best of our knowledge. I have gone through the specifications, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender or we are manufacturer of the concerned Item. We further certify that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extendsupport for the warranty.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

The prices quoted in the financial bids are subsidized due to academic discount given to IIM Sirmaur.

NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent	
Phone	
Fax	
E-mail	
Contact Person Name	
Mobile Number	
GST number	
PAN Number	

(Signature of the Tenderer)

Name:

Seal of the Company



R. Singh
20/11/2021

Bidder:.....

Signature of

Date:.....

FINANCIAL BID FORMAT
Procurement of various Furniture Items

Sr. No.	Item Description	Qty	Units	Per Unit Cost in Rs. (Both figure and words)	GST on Per Unit in Rs. (Both figure and words)	Total Cost in Rs. (Both figure and words)	Grand total amount with GST in Rs. (Both figure and words)
(A)	(B)	(C)	(D)	(E)	(F)	(G) = (E) + (F)	(H) = (G) X (C)
1.	Hostel Metal Bed (Single)	190	No.				
2.	Mattress	190	No.				
3.	Pillow with cover	190	No.				
4.	Study table	200	No.				
5.	Hostel Chair with cushion	200	No.				
6.	Almirah (Steel)	185	No.				
7.	Book Rack	200	No.				
8.	Dining Table	40	No.				
9.	Dinning Chair	240	No.				
10.	Wooden Podium for classroom	07	No.				
11.	Executive Table (Faculty)	05	No.				
12.	Executive High Back Chairs with cushion (revolving) for Faculty	05	No.				
13.	Office/Visitor Chair with cushion (revolving)	15	No.				
14.	Office Table	05	No.				
15.	Book Shelves	10	No.				
16.	Key cabinet	04	No.				
17.	Computer Table	05	No.				

NOTE:

- The tender will be awarded to the person who will be L-1 for respective furniture item/s. However, vendor may be L-1 in multiple cases.
- In case more than one bidder happens to quote the same lowest price, IIM Sirmaur reserves the right to decide the criteria and further process for awarding the contract, decision of IIM Sirmaur shall be final for awarding the contract (However preference will be given to MSME). The price quoted should be legible to all and in case of any ambiguity, price quoted in words will be considered.
- Institute reserve the right to increase or decrease the quantity of items upto 20% and may also issue repeat order to the concerned L-1 vendor.
- Bidder may quote for any number of items but mentioned quantity of the particular items will remain unchanged.



Signature of Bidder:.....
Date:.....