



IIM SIRMAUR
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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
भारतीय प्रबन्ध संस्थान सिरमौर

Rampur Ghat Road,
Paonta Sahib, Sirmaur.
Himachal Pradesh-173025, India.

रामपुर घाट रोड,
पांवटा साहिब, सिरमौर।
हिमाचल प्रदेश - 173025, भारत।

Ref. No.: IIMS/Personnel/Rect.01/2021

Dated 12.01.2021

PUBLIC NOTICE

Application for engagement as: Consultant “Corporate Affairs and International Linkages” (on contract).

Number of vacancy: 01

(Last date of application: 03.02.2021)

Indian Institute of Management Sirmaur (IIMS) is amongst the newer Indian Institutes of Management set up by Government of India, in the year 2015. The Institute is currently operating from its well-equipped, temporary campus located in Paonta Sahib, Himachal Pradesh. The permanent campus is coming up in 210 acres at Dhaula Kuan, Distt. Sirmaur, Himachal Pradesh.

The Institute invites applications from experienced, dynamic and senior resource professionals to drive the Corporate Relationship agenda on full time basis (on contract) for the engagement as: **Consultant “Corporate Affairs and International Linkages”**. Honorarium/Remuneration shall be provided as per Institution Policy and keeping in view the experience/credentials of the individual.

The engagement will be for a period of one year on full time basis, extendable **on year to year** basis, based on performance and requirement up to maximum of three years.

Experience:

We are looking for incumbents having served the industry as Functional HR Head in reputed organizations and those, with overseas corporate responsibilities will be an added advantage. Ability to network at the highest level including Government agencies, corporate leaders, and industry associations in India and overseas will be a pre-requisite for the assignment. This job may entail extensive travel to connect with the industry leaders and different bodies.

Those with at least **20 years** of Industry experience coupled with work assignment of similar nature of more than four years in Tier I Business schools and having established corporate connects overseas and in India may apply. **The selected candidate, if any, shall report to Director, IIM Sirmaur and will be expected to join immediately.**

Job Responsibilities:

- To advise and work on networking, International linkages, accreditation, and students' placements of the Institute.
- Branding exercise - Marketing of the Institute at national and international space, organizing road shows and industrial visits in India and overseas.
- Corporate relations - Establishing relationship with professional bodies and other accreditation agencies as may be relevant.
- Corporate connects - Relationship with corporate to support and convert summer and final placements.
- Mentoring Students - To coach, groom and mentor students for strategic/mid-level managerial roles and ensuring their placement success through the placement process.
- Support in Placement Process - To support the placement process of IIM Sirmaur by understanding the skill / talent requirements from the industry in advance and creating a new pool or expanding existing pool of potential recruiters.
- Establishing industry - academia connections to understand the industry practice, requirements and change that they seek from business schools.
- Inviting Corporate leaders to the Institute for talks and guest lectures.
- Supporting in preparing Institute brochures and external communication.
- The incumbent will be expected to advise in Human Resources related matters of importance (similar experience will be an added advantage).
- Any other matter as may be necessary.

How to apply: Interested candidates fulfilling the desired qualifications as well as experience and agreeing to terms and conditions set by IIM Sirmaur may e-mail their detailed CV to (careers@iimsirmaur.ac.in) **on or before 03.02.2021 upto 11:59 p.m.**

General guidelines:

1. IIM Sirmaur reserves the right to shortlist the candidates as per the desirability and suitability. No correspondence in this regard will be entertained.
2. The shortlisted candidates shall be required to appear for interview and the same shall be communicated to the shortlisted candidates only through email.
3. The shortlisted candidates are required to produce all original certificates of their academic and professional qualifications along with work experience for verification on the date of interview.

4. The Institute solely reserves the right not to fill the advertised vacancy without assigning any reason.
5. The aforesaid terms & conditions shall be supplementary and in addition to the terms of engagement, which shall be issued to the selected candidate, if any.

Sd/-
Administrative Officer