



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3293048
Dated/दिनांक : 29-03-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	19-04-2023 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	19-04-2023 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Management (iim)
Office Name/कार्यालय का नाम	173025
Item Category/मद केटेगरी	Monthly Basis Cab & Taxi Hiring Services - SUV; 1500 km x 260 hours; Local 24*7
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	15 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	1500000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	50000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Director
173025, Department of Higher Education, Indian Institute of Management (IIM), Ministry of Education
(Director Iim Sirmaur)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Fleet of owned vehicles with service provider, (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):100

Drivers on Payroll (in Numbers) (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):2

Minimum years (up to 5 years) of experience in related field:3

Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:100 %

Number (up to 100%) of vehicles demanded should have been provided in the past 1 year to government agencies:100 %

Geographic Presence in States:Himachal Pradesh, Punjab, Chandigarh, Uttarakhand, Uttar Pradesh, Delhi, Haryana

Rate Per Km for Extra Usage in excess of chosen package as per the Vehicle Type selected. In case of bunch bid buyer must indicate extra KM rate for every Vehicle Type that is bunched::For Sedan Rs.12 per KM (Including GST), and for SUV Rs. 14 per kms (Including GST)

Rate Per Hour (Inclusive of GST) for Extra Usage in excess of chosen package:N/A

Scope of Work:[1679729200.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
05-04-2023 15:00:00	Contact - Anshuman Kuma Das, anshumandas@iimsirmaur.ac.in Logistic Office, IIM Sirmaur

Monthly Basis Cab & Taxi Hiring Services - SUV; 1500 Km X 260 Hours; Local 24*7 (2)**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Maruti Suzuki Dzire , Maruti Suzuki Ertiga , Toyota Innova , Toyota Etios , Mahindra Scorpio
Usage Variant	1500 km x 260 hours
Type of Service	Local 24*7
Year of Vehicle Model	2021
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Any
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Satish Kumar	173025,IIM Sirmaur, Rampur Ghat Road, Paonta Sahib PAN No-AAAAI9266R GSTIN-02AAAAI9266R1Z5	2	<ul style="list-style-type: none">Duration in Months : 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Eligibility Criteria

(a) The Contractor should have a legal status, whether a registered Partnership Firm/Company under Companies Act having legal entity having all statutory licenses/registration for carrying out such activity as well as registration for tax liabilities GST/income tax others statutory liabilities. (Copy of GST & other licences/registration to be attached)

(b) Average Annual turnover of the firm in past 5 years (2017-2022) should be 15 lakhs. The eligibility should be supported with evidentiary proof (by CA certified documents/ITR).

(c) The bidder must have at least five years' experience of providing similar type of services and should have executed one service in last three years period to any of Central/State Government bodies (IITs/IIMs/NITs/CFTIs) or any other reputed private higher education Institute. Work order/Satisfactory service certificate to be attached.

(d) There should be no criminal case pending with the police against the Proprietor/Firm/Partner or the Company (Agency) and the firm should not be blacklisted by Central Government/State Government/PSU/any other Institutes. The declaration to such effect should be made on the company's letter head.

(e) The intending party must own minimum three (04) numbers of commercial vehicles (5 seater/7 seater LMV). The maintenance cost, Charges of Petrol/Diesel, road tax, permit fee, passenger tax, Challans, wages of the driver, the overtime of driver etc., are the responsibility of the contractor for which no payment shall be made by IIM Sirmaur.

Responsibilities of Bidder:

- **The drivers employed should hold valid driving license, are well behaved, having communication skills at least in Hindi, conversant with the rules and regulations of driving and the knowledge of routes in Delhi/Uttrakhand/Himachal/Haryana/Punjab/UP.**
- **All the drivers employed should wear neat dress while on duty;**
- **The drivers report to the user on time and maintain punctuality during duty hours;**
- **Drivers do not consume alcoholic drink while on duty;**
- **The drivers always remain with the vehicle while on duty; in case of any urgency, he should seek permission of the logistics department before leaving the vehicle.**
- **The driver shall not talk on the mobile except for receiving urgent calls in connection of his duties.**
- **The driver shall keep the exterior and the interior of the vehicle including seat and cover neat and clean.**
- **The driver shall observe due courtesy in dealing with the user/guest. He**

shall put the luggage in the dicky, open and close the vehicle door after the user/guest is sited.

- The driver shall not smoke in the presence of the user/guest.

Duration and Termination: Initially, the contract shall be awarded for 1 year and the renewal shall depend upon the satisfactory work of the successful bidder and Institute's requirements. If any of the terms and conditions provided anywhere in the Tender document/ agreement, or any direction issued is not complied with or the contractor is found to have committed any breach thereof, the contract may be terminated herewith in addition to the forfeiture of the security deposit. The decision of the competent authority of the IIM Sirmaur will be final in this regard. In case either party wishes to stop the services, the same may be communicated in advance of 30 days by a written notice.

Format for submitting financial bid for supply of AC Commercial vehicle/ Taxi for IIM Sirmaur Campus

Table - A

Particulars	Amount INR (in words & figure) for Swift D-Zire/Zest/Etios/Amaze or equivalent 5-Seater (Including GST)
1200 kms (Monthly 30/31 days)	Rs. _____ (Rupees _____ Only)
Rate / km for extra Kilometres journey	Rs.12/- (Rupees Twelve Only incl. GST)

Table - B

Particulars	Amount INR (in words & figure) for Innova/ Xylo/Scorpio or equivalent 7-seater (Including GST)
2000 kms (Monthly - 30/31 days)	Rs. _____ (Rupees _____ Only)
Rate / km for extra Kilometres journey	Rs.14/- (Rupees Fourteen Only incl. GST)

Note:

1. The vehicles shall be used for the official purposes of IIM Sirmaur.
2. Toll taxes, state taxes and parking charges shall be reimbursed on production of actual receipts.
3. Only commercial vehicles will be considered and bid received with private nu

number vehicle will summarily be rejected without assigning any reason.

- 4. Maintenance of logbook is the sole responsibility of the vendor.**
- 5. The services shall be 24 × 7 including driver.**
- 6. L-1 shall be awarded to the vendor who has quoted lowest in total (Table A + Table B)**

3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Director IIM Sirmaur
payable at
Paonta Sahib

.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

5. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

Director IIM Sirmaur
payable at
Paonta Sahib

.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

6. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Director IIM Sirmaur
payable at
Paonta Sahib

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

7. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Director IIM Sirmaur

A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

8. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

9. Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

10. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3293515
Dated/दिनांक : 29-03-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	19-04-2023 18:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	19-04-2023 18:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Management (iim)
Office Name/कार्यालय का नाम	173025
Item Category/मद केटेगरी	Short Term Cab & Taxi Hiring Services - SUV; Outstation; UNDEFINED
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	30 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	3000000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	60000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Director
173025, Department of Higher Education, Indian Institute of Management (IIM), Ministry of Education
(Director Iim Sirmaur)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Fleet of owned vehicles with service provider, (Please limit the number to upto 100% of the vehicles demanded or 30 whichever is lesser):100

Drivers on Payroll (in Numbers), (Please limit the number to upto 100% of the vehicles demanded or 30 whichever is lesser):2

Minimum years (upto 5 years) of experience in related field:3

Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:100 %

Number (upto 100%) of vehicles demanded should have been provided in the past 1 year to government agencies:100 %

Geographic Presence in States:Presence Across Nation (PAN India)

Rate Per Km for Extra Usage in excess of chosen package as per the Vehicle Type selected. In case of bunch bid buyer must indicate extra KM rate for every Vehicle Type that is bunched:Rs.12/- for Small Vehicle (5 Seater) and Rs.14/- for Large Vehicle (7 Seater) (Inclusive of GST)

Rate Per Hour (Inclusive of GST) for Extra Usage in excess of chosen packageN/A

Scope of Work:[1679727921.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
05-04-2023 15:00:00	Contact - Anshuman Kumar Das, anshumandas@iimsirmaur.ac.in Logistic Office, IIM Sirmaur

Short Term Cab & Taxi Hiring Services - SUV; Outstation; UNDEFINED (2)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Maruti Suzuki Ertiga , Mahindra Scorpio
Type of Service	Outstation
Usage Variant	UNDEFINED
Year of Vehicle Model	2020
Km Travelled	Upto 25,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Hilly + Plain Area
Fuel Type	Any
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Type of Trip (One-way/Return)	One-Way/Return

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Vehicle(s)	Additional Requirement/अतिरिक्त आवश्यकता
1	Satish Kumar	173025,IIM Sirmaur, Rampur Ghat Road, Paonta Sahib PAN No-AAAAI9266R GSTIN-02AAAAI9266R1Z5	2	<ul style="list-style-type: none"> Duration in Days : 365

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Director IIM Sirmaur
payable at
Paonta Sahib

.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

Director IIM Sirmaur
payable at
Paonta Sahib

.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

Director IIM Sirmaur
payable at
Paonta Sahib

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

Director IIM Sirmaur
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

7. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

8. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Eligibility Criteria

- (a) The Contractor should have a legal status, whether a registered Partnership Firm/Company under Companies Act having legal entity having all statutory licenses/registration for carrying out such activity as well as registration for tax liabilities GST/income tax others statutory liabilities. (Copy of GST & other licences/registration to be attached)
- (b) Average Annual turnover of the firm in past 5 years (2017-2022) should be 30 lakhs. The eligibility should be supported with evidentiary proof (by CA certified documents/ITR).
- (c) The bidder must have at least five years' experience of providing similar type of services and should have executed one service in last three years period to any of Central/State Government bodies (IITs /IIMs/NITs/CFTIs) or any other reputed private higher education Institute. Work order/Satisfactory service certificate to be attached.
- (d) There should be no criminal case pending with the police against the Proprietor/Firm/Partner or the Company (Agency) and the firm should not be blacklisted by Central Government/State Government/PSU/any other Institutes. The declaration to such effect should be made on the company's letter head.
- (e) The intending party must own minimum three (04) numbers of commercial vehicles (5 seater/7 seater LMV). The maintenance cost, Charges of Petrol/Diesel, road tax, permit fee, passenger tax, Challans, wages of the driver, the overtime of driver etc., are the responsibility of the contractor for which no payment shall be made by IIM Sirmaur.

Responsibilities of Bidder:

- The drivers employed should hold valid driving license, are well behaved, having communication skill is at least in Hindi, conversant with the rules and regulations of driving and the knowledge of routes.
- The drivers report to the user on time and maintain punctuality during duty hours;
- Drivers do not consume alcoholic drink while on duty;
- The drivers always remain with the vehicle while on duty; in case of any urgency, he should seek permission of the logistics department before leaving the vehicle.
- The driver shall not talk on the mobile except for receiving urgent calls in connection of his duties.
- The driver shall keep the exterior and the interior of the vehicle including seat and cover neat and clean.
- The driver shall observe due courtesy in dealing with the user/guest. He shall put the luggage in the dicky, open and close the vehicle door after the user/guest is seated.
- The driver shall not smoke in the presence of the user/guest.

Duration and Termination: Initially, the contract shall be awarded for 1 year and the renewal shall depend upon the satisfactory work of the successful bidder and Institute's requirements. However, If any of the terms and conditions provided anywhere in the Tender document/ agreement, or any direction issued is not complied with or the contractor is found to have committed any breach thereof, the contract may be terminated herewith in addition to the forfeiture of the security deposit. The decision of the competent authority of the IIM Sirmaur will be final in this regard. In case either party wishes to stop the services, the same may be communicated in advance of 30 days by a written notice.

Sr. No	Pick & Drop (including waiting time)	Fixed Km two-way	Column - A Amount INR (in words and figures) for Zest / Swift D-zire/ Etios/ 5-seater	Column - B Amount INR (in words and figures) for Innova / Xylo 7- seater or more
Local				
1.	Dhaura Kuan, HP	40 km		
2.	Nahan City	120 km		
3.	Yamunanagar Railway Stn.			
4.	DDN Railway Station/City			
5.	DED Airport	180 km		
6.	Haridwar/Rishikesh Railway Station.	150 km		
7.	Chandigarh Airport/City	250 km		
8.	Else, Anywhere to Anywhere	Per Km Rate		
Total (A)				
Outstation				
1.	Delhi/NCR to and from Paonta Sahib	550 Kms		
2.	Local Delhi	4 hrs/ 40 kms		
3.	Local Delhi	8 hrs/ 80 kms		
4.	Local Mumbai/Pune	4 hrs/ 40 kms		
5.	Local Mumbai/Pune	8 hrs/ 80 kms		
Total (B)				
6.	Per extra Kilometre charges	Rs.12/- for small vehicle (5 seater) and Rs.14/- for large vehicle (7 seater)		

- Note: 1. Maintenance of duty slip is the responsibility of the vendor.
2. Reimbursement of toll charges, State tax and parking charges etc. will be made on production of original receipts.
3. Only commercial vehicles will be considered and bid received with private number vehicle will summarily be rejected.
4. "Anywhere to anywhere" charges shall be applicable for the destinations not covered in the above table.
5. All the above charges are for 24x7 basis. No night charges shall be applicable.
6. In case the same vehicle shall be used on the 2 consecutive nights, Rs. 1000 shall be applicable as Cab holding charges from 3rd day.
7. All the kilometres mentioned in the above table are as per the temporary campus of IIM Sirmaur at

Paonta Sahib. The charges may be revised once the establishment of IIM Sirmaur is shifted to Dhau la kuan Campus.

8. Payments shall be made on actual basis.

9. Contract shall be awarded to the L-1 vendor who has quoted the lowest in Total {Total A (Column A + Column B) + Total B (Column A + Column B)}

9. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

10. **Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.

2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.

3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2023/B/3108158
Dated/दिनांक : 29-03-2023

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	19-04-2023 19:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	19-04-2023 19:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	90 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	Indian Institute Of Management (iim)
Office Name/कार्यालय का नाम	173025
Item Category/मद केटेगरी	Bus Hiring Service - Regular Basis - Local 24*7; 40-42; Semi Deluxe (SDX); 1500
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	20 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	4000000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	80000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) /ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Director
173025, Department of Higher Education, Indian Institute of Management (IIM), Ministry of Education
(Director Iim Sirmaur)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of Work:[1679725429.pdf](#)

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
05-04-2023 15:00:00	Logistics Office, IIM Sirmaur Contact - Anshuman Kumar Das anshumandas@iimsirmaur.ac.in

Bus Hiring Service - Regular Basis - Local 24*7; 40-42; Semi Deluxe (SDX); 1500 (4)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Type of Service	Local 24*7
Vehicle Seating Capacity	40-42

Specification	Values
Comfort Category	Semi Deluxe (SDX)
Usage Variant	1500
Fuel Type	Diesel
Year of Vehicle Model	2021 Onwards
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Night/Outstation Charges in Rs.	500 Per Night For Outstation

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity	Additional Requirement/अतिरिक्त आवश्यकता
1	Satish Kumar	173025,IIM Sirmaur, Rampur Ghat Road, Paonta Sahib PAN No-AAAAI9266R GSTIN-02AAAAI9266R1Z5	4	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Director, IIM Sirmaur
payable at
Paonta Sahib

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

2. Forms of EMD and PBG

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

3. Forms of EMD and PBG

Bidders can also submit the EMD with Banker's Cheque in favour of

Director, IIM Sirmaur
payable at
Paonta Sahib

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

FINANCIAL BID

Tender for Providing Transport Services (42 Seater Bus Service) to IIM Sirmaur.

Sr. No.	Particulars	Detail of quotes
1.	Name of Company/Firm	
2.	Registration No. of vehicles which shall be provided to IIM Sirmaur (Attach original registration certificate photocopy as proof.)	1. 2. 3.
3.	Monthly charge for 04 nos. Buses (42 seater minimum) for upto 1500 Kms fixed Journey for 24x7 local and outstation requirements (Including GST)	Rs. _____ (For 04 Buses)

Note:

1. Selection of the vendor will be made on the basis of being L-1 in total amount quote for providing Buses as per Sr. No. 3.
2. Institute may ask the L-1 vendor/s to provide upto 05 Nos. Buses on the above quoted rates subject to time-to-time requirements of the Institute.
3. Buses may be hired from multiple Transporters on L-1 rates subject to condition that, if the selected vendor is not able to provide the above number of

ses as per the requirements of the institute.

4. Requirements of the buses (fixed/additional) shall be stated time to time and payment shall be released accordingly. Number of buses might increase or decrease as per the requirements of the institute.
5. Per Km charges for Extra Kilometers (above 1500 kms or for additional buses, if required) is 35/- Fixed.
6. Per Night, Halt charges per Bus for outstation journey is Rs.500/- Fixed.

Eligibility Criteria

- (a) The Contractor should have a legal status, whether a registered Partnership Firm/Company under Companies Act having legal entity having all statutory licenses/registration for carrying out such activity as well as registration for tax liabilities GST/income tax others statutory liabilities. (Copy of GST & other licences/registration to be attached)
- (b) Average Annual turnover of the firm in past 5 years (2017-2022) should be 25 lakhs. The eligibility should be supported with evidentiary proof (by CA certified documents/ITR).
- (c) The bidder must have at least five years' experience of providing similar type of services and should have **executed one service in last three years** period to any of Central/State Government bodies (IITs/IIMs/NITs/CFTIs) or any other reputed private higher education Institute. Work order/Satisfactory service certificate to be attached.
- (d) There should be no criminal case pending with the police against the Proprietor/Firm/Partner or the Company (Agency) and the firm should not be blacklisted by Central Government/State Government/PSU/any other Institutes. The declaration to such effect should be made on the company's letter head.
- (e) The intending party must own minimum three (04) numbers of commercial Buses. The maintenance cost, Charges of Petrol/Diesel, road tax, permit fee, passenger tax, Challans, wages of the driver, th

e overtime of driver etc., are the responsibility of the contractor for which no payment shall be made by IIM Sirmaur.

Scope of Responsibility and Services to be provided by the Transporter

- a. The Transporter will ensure that:
 1. The Buses run as per time schedule provided.
 2. The Buses are kept neat and tidy. Proper dusting of the seats will be done every day before the service starts.
 3. The Buses provided, carry valid Insurance and fitness certificate along with other necessary documents.
 4. Services of responsible, well trained, good mannered and neatly attired Driver and Attendant / Conductor possessing licenses as required by the transport department, are provided.
 5. The Buses report / depart as per time schedule provided.
 6. The Buses are properly maintained and all door / window shutters properly fitted.
 7. The Transporter will provide his/her own/ leased Bus. Sub-contracting is strictly not permitted and can result in cancellation of the contract and forfeiture of performance security.
- b. In Addition to the above, the Transporter will ensure the following for bus Services:
 1. The Buses having permit for carrying students and staff only are engaged under this contract.
 2. The Buses conform to all specifications stipulated by the Supreme Court in its recent judgment.
 3. The Buses and personnel employed are not changed frequently, so that they recognize the student and staff using the bus facility.
 4. The Buses can't be used for other activities (like deployment in election rallies, marriages and parties etc.) by the transporter.
 5. The Transporter will affix the Plywood/Plastic made Board like **"IIM SIRMAUR"**, in consultation with the coordinators, in order to avoid misunderstanding in respect of identification.
- b. The Transporter will provide uniform / liveries to the staff to be employed / deployed as per the approved pattern and design at the Transporter's own cost.
- c. Smoking is strictly prohibited inside the vehicle. The Driver will not talk with the passengers/others/use mobile phone while driving.
- d. The Transporter shall take all precautionary measures in order to ensure the safety of the persons traveling in the vehicle.
- e. The Transporter shall assume all liabilities for and give to IIM Sirmaur, the complete indemnity against all actions, suits, claims, demands, cost, charges, or expenses arising out of and in connection with any accident or injury sustained by any of the persons travelling in the vehicle.
- f. The Transporter will ensure periodic health checkup of the personnel employed / deployed by him / her and submit a declaration.
- g. The Transporter will ensure verification of Character & Antecedents of the people being employed / deployed and proper Identity Cards will be issued to them.
- h. Any theft or damages caused by the Agency's personnel shall be borne by the Transporter.
- i. The Transporter will prominently display the permit issued by the Transport Department (Himachal Pradesh or any other State Govt.).
- j. Transporter shall immediately on receipt of demand made from IIM SIRMAUR, replace any person employed by him.
- k. Liabilities whatsoever in respect of persons employed by Transporter shall be the sole responsibility of the Transporter.
- l. Compliance of Rules like Minimum Wages Act, ESI Act, EPF Act, Income Tax

x Act, Service Tax Act, Labour law of H.P Government or Central Government as on date in existence or revised / changed in future will be the responsibility of the Transporter only. In this regard, the Transporter will maintain the necessary books, register etc. as per Govt. rules. In case more than 15 employees are working with the service provider, the bidder should be registered with ESI and submit the proof of payment of EPF along with the monthly bill.

- m. The Transporter shall indemnify IIM Sirmaur, against any loss or damage, which IIM Sirmaur, may suffer as a consequence of the Transporter's not complying with the laws referred/not referred above. The Transporter's will further indemnify IIM Sirmaur, against any loss or damage which it may suffer as a result of the negligence on the part of the Transporter or any of the employees in the course of performance under this tender / contract.
- n. The Transporter shall be responsible for the payment of wages and allowances and all statutory dues, as per rules, to the persons employed by him/ her.
- o. The Transporter will ensure that in case of break down, the coordinators/Security Unit are informed immediately and alternate arrangements are made by the Transporter within the minimum possible time.
- p. The Transporter will submit to Purchase Section, IIM Sirmaur. Passport size photographs, name, and addresses (Present and Permanent) of persons with landline number/mobile number who are put on service under the contract with IIM Sirmaur in the prescribed Performance and also submit photocopies of bus documents like RC book, insurance, fitness etc.
- q. Any change in Bus, personnel employed will be intimated well in advance to Logistic Section, IIM Sirmaur along with the details / documents and reason thereof.
- r. The Transporter is required to furnish an undertaking /affidavit duly attested by the competent authority swearing therein that the bidder is not blacklisted / disqualified at any time by any government / authority from participating in the bidding process.
- s. Year of manufacturing of Buses should be on or after year 2021.
- t. Buses will be required for local + Outstation purposes, Vendor should always have National permits of other states in case of requirement.
- u. Penalty Provision:
(i) Driver No Show - Rs.1,000/- (Per Instance)
(ii) Vehicle Not available - Rs.2,000/- (Per Instance)

Duration and Termination: Initially, the contract shall be awarded for 1 year and the renewal shall depend upon the satisfactory work of the successful bidder and Institute's requirements. However, If any of the terms and conditions provided anywhere in the Tender document/ agreement, or any direction issued is not complied with or the contractor is found to have committed any breach thereof, the contract may be terminated herewith in addition to the forfeiture of the security deposit. The decision of the competent authority of the IIM Sirmaur will be final in this regard. In case either party wishes to stop the services, the same may be communicated in advance of 30 days by a written notice.

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.

5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---