



IIM SIRMAUR
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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

भारतीय प्रबंध संस्थान सिरमौर

Dhaulta Kuan, Distt. Sirmaur
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर
हिमाचल प्रदेश - 173031, भारत

No.IIMS/PUR/Lead Acid Batteries/07/24-25

Date:-11.10.2024

Request for Quotation

To,
Senior Consultant (Administration),
Indian Institute of Management Sirmaur
Dhaulta Kuan, Sirmaur, 173031

Subject: Call for e-quotations for procurement of Lead Acid Batteries for “10 KVA Online UPS” and “1 KVA &600 VA UPS” machines at IIM Sirmaur, city campus, Paonta Sahib, H.P.

We solicit your password protected e-quotation for procurement of Lead Acid Batteries for “10 KVA Online UPS” and “1 KVA &600 VA UPS” machines at IIM Sirmaur as follows.

Quotation Format (On letter Head Only)				
Sr. No.	Description of Items	Onsite Warranty	Quantity	Total cost (Incl. of GST & all Rs.)
1	12V, 7Ah Battery	2 years	30 Nos	To be filed by the vender on the letter head
2	12V, 42Ah Battery	2 years	40 Nos	To be filed by the vender on the letter head
Grand Total Amount (Inclusive of taxes & all other charges)				To be filed by the vender on the letter head

A. Instructions to the participants:

1. The bidders have to send this RFQ after filing rates on their letter head in password protected pdf format only to IIM Sirmaur by emailing to purchaseoffice@iimsirmaur.ac.in with subject line:
Quotation for procurement of Lead Acid Batteries for “10 KVA Online UPS” and “1 KVA &600 VA UPS” machines at IIM Sirmaur.
Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free from any virus or corrupted files.
2. Quotation received without password protected shall not be considered for further process.
3. Quotations should be submitted on or before **02:00 PM by 15.10.2024**

(Tuesday) and the password has to be shared between 02:30 PM to 03:00 PM on the same date.

4. The firm should ensure to send their GSTIN & PAN copy along with the quotation.
5. The selected vendor has to supply the requirements as per specifications.
6. Payment shall be made to the successful vendor after procurement of Lead Acid Batteries for "10 KVA Online UPS" and "1 KVA & 600 VA UPS" machines and after successful delivery and inspection report submitted by the IIM Sirmaur.
7. **Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.**

Name of Firm _____
Address of the Firm _____
GSTIN _____
PAN _____
Email Address _____
Contact No. _____

To be filled by the
vender on their
letterhead.

[Handwritten Signature]
12/10

Dr. K. Selvanathan
Senior Consultant (Admin)

Signature & Stamp of the Authorized Signatory

