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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

भारतीय प्रबंध संस्थान सिरमौर

Dhaura Kuan, Distt. Sirmaur
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर
हिमाचल प्रदेश - 173031, भारत

क्रमांक | No. IIMS/PUR/Spray Painting/26/26-27

दिनांक | Date: 01.07.2026

मूल्य निर्धारण हेतु निवेदन | Request for Quotation

सेवा में | To,
प्रशासनिक अधिकारी | Administrative Officer,
भारतीय प्रबंध संस्थान सिरमौर | Indian Institute of Management Sirmaur
धौला कुआँ, सिरमौर, 173031 | Dhaura Kuan, Sirmaur, 173031

विषय: आईआईएम सिरमौर, हिमाचल प्रदेश में धातु निर्मित पुस्तक अलमारियों पर स्प्रे पेंटिंग कार्य के लिए ई-कोटेशन आमंत्रित।
Subject: Call for e-quotations for A Single Coat Spray Painting of Metallic Bookshelves at IIM Sirmaur, H.P.

हम, भारतीय प्रबंधन संस्थान (आईआईएम), सिरमौर, हिमाचल प्रदेश के आईआईएम सिरमौर, हिमाचल प्रदेश में धातु निर्मित पुस्तक अलमारियों पर स्प्रे पेंटिंग कार्य हेतु आपसे पासवर्ड-संरक्षित ई-कोटेशन आमंत्रित करते हैं। कृपया निम्नलिखित विवरण के अनुसार अपनी कोटेशन प्रस्तुत करें:

We solicit your password protected e-quotation for A Single Coat Spray Painting of Metallic Bookshelves s at IIM Sirmaur, H.P. as follows-

Quotation Format (On letter Head Only)				
Sr. No.	Description of Items	Quantity	Unit Price (Incl. of GST & all)	Total Cost (Incl. of GST & all)
1.	A Single Coat of Spray Painting of Metallic Bookshelves (3 Shelves Each) on All Sides at IIM Sirmaur, Himachal Pradesh	150 Bookshelves.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
Grand Total Amount (Inclusive of taxes, FOR & all other charges)				To be filled by the vendor on their letter head

A. Instructions to the participants:

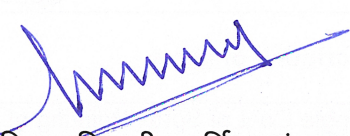
- The bidders have to send this RFQ after filing rates on their letterhead in password protected pdf format only to IIM Sirmaur by emailing to purchaseoffice@iimsirmaur.ac.in with subject line:
A Single Coat Spray Painting of Metallic Bookshelves having 3 Shelves at IIM Sirmaur, H.P.
Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free from any virus or corrupted files.
- Quotation received without password protected and after the validity of participation period shall not be considered for further process.
- Quotations should be submitted on or before **02:00 PM by 13.07.2026 (Monday)** and the password has to be shared between **02:30 PM to 03:00 PM** on the same date on purchaseoffice@iimsirmaur.ac.in email.
- The Bidder is required to submit the following documents/undertakings, duly signed and stamped on the firm's official letterhead, along with the quotation:
 - GSTIN and PAN Documents:**
Self-attested copies of the firm's GSTIN and PAN.
 - Undertaking regarding Blacklisting:**
Name of the Firm: _____

Handwritten signature

The bidder should not have been debarred/blacklisted by any Government Department, Semi-Government Department, Educational Institution (including IIMs), or any other organization during the last three (03) years.

5. The selected vendor has to supply the requirements as per the above mentioned specifications only.
6. The selected lowest quoted (L1) vendor shall provide the services within 10 days from the date of issuance of the Work Order (WO).
7. Payment shall be released to the successful vendor within **30 working days** after the successful completion of the spray painting of metallic bookshelves (3 shelves each) at IIM Sirmaur, H. P., and upon submission of the original hard copy of the tax invoice, along with a satisfactory inspection report/certificate issued by the user department of IIM Sirmaur.
8. The vendor may visit, if needed, on 9 or 10 July, 2026 from 10:00 AM to 05:00 PM for inspection the site at IIM Sirmaur, City Campus, Paonta Sahib, H.P. for better understanding the work.
9. **Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.**

फर्म का नाम/Name of Firm _____
फर्म का पता/Address of the Firm To be filled by
जीएसटीआईएन/GSTIN the vendor on their
पैन/PAN letter head only
ईमेल पता/Email Address _____
संपर्क नंबर/Contact No. _____


प्रशासनिक अधिकारी (कार्मिक एवं सामान्य प्रशासन)
भारतीय प्रबंध संस्थान सिरमौर, हि.प्र. (173031)

अधिकृत हस्ताक्षरकर्ता के हस्ताक्षर एवं मोहर / Signature & Stamp of the Authorized Signatory

