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**INDIAN INSTITUTE OF MANAGEMENT SIRMAUR**

भारतीय प्रबंध संस्थान सिरमौर

Dhaura Kuan, Distt. Sirmaur  
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर  
हिमाचल प्रदेश - 173031, भारत

क्रमांक | No. IIMS/PUR/Washing Machine & Dryer/14/26-27

दिनांक | Date: 29.05.2026

**मूल्य निर्धारण हेतु निवेदन | Request for Quotation**

सेवा में | To,  
प्रशासनिक अधिकारी (क्रय) | Administrative Officer (Purchase),  
भारतीय प्रबंध संस्थान सिरमौर | Indian Institute of Management Sirmaur  
धौला कुआँ, सिरमौर, 173031 | Dhaura Kuan, Sirmaur, 173031

**विषय: आईआईएम सिरमौर, हिमाचल प्रदेश में टॉप लोड स्वचालित वॉशिंग मशीन की खरीद हेतु, के लिए ई-कोटेशन आमंत्रित।**  
**Subject: Call for e-quotations for Procurement of Top Load Fully Automatic Washing Machine at IIM Sirmaur, H.P.**

हम, भारतीय प्रबंधन संस्थान (आईआईएम), सिरमौर, हिमाचल प्रदेश के स्वचालित वॉशिंग मशीन की खरीद हेतु आपसे पासवर्ड-संरक्षित ई-कोटेशन आमंत्रित करते हैं। कृपया निम्नलिखित विवरण के अनुसार अपनी कोटेशन प्रस्तुत करें:

We solicit your password protected e-quotation for Procurement of Top Load Fully Automatic Washing Machine at IIM Sirmaur, H.P.

Quotation Format (On letter Head Only)					
Sr. No.	Description of Item	Quantity	Make & Model No.	Unit Price (Incl. of GST & all)	Total Cost (Incl. of GST & all)
1.	<b>Top Load Washing Fully Automatic Washing Machine with:</b> a) Type: Fully Automatic Top Load Washing Machine b) Capacity: 6 Kg c) Spin Speed: Minimum 700 RPM d) Control Type: Fully automatic electronic / digital control with LED display e) BEE : 5 Star Rating f) Water Levels: Multiple selectable water levels g) Safety Features: Child Lock, Auto Restart, Imbalance Correction, Overflow Protection h) Power Supply: 220-240V, Single Phase, 50 Hz AC i) Warranty: Minimum 2 Years comprehensive warranty and 5-10 years warranty on motor	4 Nos.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
<b>Grand Total Amount (Inclusive of taxes, FOR &amp; all other charges)</b>					To be filled by the vendor on their letter head

**A. Instructions to the participants:**

- The bidders have to send this RFQ after filing rates on their letterhead in password protected pdf format only to IIM Sirmaur by emailing to [purchaseoffice@iimsirmaur.ac.in](mailto:purchaseoffice@iimsirmaur.ac.in) with subject line: **Quotation for Procurement of Top Load Fully Automatic Machine at IIM Sirmaur, H.P.** Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free

- from any virus or corrupted files.
2. Quotation received without password protected and after the validity of participation period shall not be considered for further process.
  3. Quotations should be submitted on or before **02:00 PM by 03.06.2026 (Wednesday)** and the password has to be shared between **02:30 PM to 03:00 PM** on the same date on [purchaseoffice@iimsirmaur.ac.in](mailto:purchaseoffice@iimsirmaur.ac.in) email.
  4. **The Bidder is required to submit the following documents/undertakings, duly signed and stamped on the firm's official letterhead, along with the quotation:**
    - a) GSTIN and PAN Documents:**  
Self-attested copies of the firm's GSTIN and PAN.
    - b) Undertaking regarding Blacklisting:**  
Name of the Firm: \_\_\_\_\_  
The bidder should not have been debarred/blacklisted by any Government Department, Semi-Government Department, Educational Institution (including IIMs), or any other organization during the last five (05) years.
  5. The selected vendor has to supply the requirements as per the above mentioned specifications only.
  6. The selected lowest quoted (L1) vendor shall deliver the items within 10 days from the date of issuance of the Purchase Order (PO).
  7. Payment shall be made to the successful vendor within 30 working after Procurement of Top Load Fully Automatic Machine at IIM Sirmaur, H.P. and after submission of original hard copy of the tax invoice, followed by successful providing the inspection report submitted by the IIM Sirmaur.
  8. **Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.**

फर्म का नाम/Name of Firm \_\_\_\_\_

फर्म का पता/Address of the Firm \_\_\_\_\_ *To be filled*

जीएसटीआईएन/GSTIN \_\_\_\_\_ *by the vendor*

पैन/PAN \_\_\_\_\_ *on their*

ईमेल पता/Email Address \_\_\_\_\_ *letterhead only*

संपर्क नंबर/Contact No. \_\_\_\_\_



*J.S.P.* 29/05/26  
प्रशासनिक अधिकारी (क्रय)  
भारतीय प्रबंध संस्थान सिरमौर

अधिकृत हस्ताक्षरकर्ता के हस्ताक्षर एवं मोहर / Signature & Stamp of the Authorized Signatory