



IIM SIRMAUR
KNOWLEDGE . LEADERSHIP

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

भारतीय प्रबंध संस्थान सिरमौर

Dhaura Kuan, Distt. Sirmaur
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर
हिमाचल प्रदेश - 173031, भारत

No. IIMS/PUR/Housekeeping Items/20/24-25

Date: 28.10.2025

Request for Quotation

To,
Administrative Officer (Purchase),
Indian Institute of Management Sirmaur
Dhaura Kuan, Sirmaur, 173031

Subject: Call for e-quotations for procurement of the Housekeeping Cleaning Materials at IIM Sirmaur, H.P.

We solicit your password protected e-quotation for procurement of the Housekeeping Cleaning Materials at IIM Sirmaur as follows:

Quotation Format (On letter Head Only)				
Sr. No	Description of Items	Quantity	Unit Price incl. of GST and all (in INR)	Total Cost Incl of GST and all (in INR)
1	Lizol Floor Cleaner Lemon Flavor (5 liter jar)	75 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
2	White Phenyl (jet 5 ltr)	111 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
3	Harpic Blue(500 ml)	390 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
4	Harpic Red (500 ml)	138 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
5	Hand Mop (XXL) Pocha (30" * 30")	231 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
6	Surf (Tide 500gm)	150 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
7	Garbage Bag 240 Ltr	400 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
8	Garbage Bag 130 Ltr	150 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
9	Garbage Bag 5 Ltr	1,000 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
10	Scrub Pad Green	65 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head

11	Scrub pad Sponge	65 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
12	Steel Scrubber	65 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
13	Broom Hard	75 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
14	Broom Soft	95 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
15	Godrej Air Pocket	252 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
16	Room Freshener Godrej (220 ml)	30 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
17	Wiper Big	15 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
18	Wiper small	15 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
19	Colin 500 ml	195 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
20	Hand gloves (Household)	20 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
21	Jala Brush (Broom)	15 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
22	Naphthalene Balls (100 gm)	95 Pkt.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
23	Urinal Cube	300 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
24	Cloth Dusters (cotton)(18 x18 Inch)	195 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
25	Hit Red (200 ml)	45 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
26	Vim Liquid Pouch (Rs. 20/- each)	35 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
27	Hand Wash Dettol (5 Ltr)	75 Cans	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
28	Toilet Paper	290 Rolls	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head

29	Acid Jet Bottle (1 Ltr.)	80 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
30	Hand Towel Small Cotton	10 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
31	Toilet Brush	05 Pcs.	To be filled by the vendor on their letter head	To be filled by the vendor on their letter head
Grand Total Amount (Inclusive of taxes & all other charges)				To be filled by the vendor on their letter head

A. Instructions to the participants:

1. The bidders have to send this RFQ after filing rates on their letter head in password protected pdf format only to IIM Sirmaur by emailing to purchaseoffice@iimsirmaur.ac.in with subject line: **Quotation for procurement of the Housekeeping Cleaning Materials at IIM Sirmaur.** Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free from any virus or corrupted files.
2. Quotation received without password protected shall not be considered for further process.
3. Quotations should be submitted on or before **02:00 PM by 31.10.2025 (Friday)** and the password has to be shared between **02:30 PM to 03:00 PM** on the same date on the email id purchaseoffice@iimsirmaur.ac.in.
4. **The firm should attach their GSTIN & PAN copy along with the quotation.**
5. The selected vendor has to supply the requirements as per specifications.
6. Payment shall be made to the successful vendor after procurement of the Housekeeping Cleaning Materials and after successful delivery and inspection report submitted by the IIM Sirmaur.
7. **Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.**

Name of Firm _____

Address of the Firm To be filled

GSTIN by the vendor

PAN on their

Email Address letterhead

Contact No. _____


Sh. Harpreet Singh 28/10
Administrative Officer (Purchase)

Signature & Stamp of the Authorized Signatory

