

## INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

भारतीय प्रबंध संस्थान सिरमौर

Dhaura Kuan, Distt. Sirmaur  
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर  
हिमाचल प्रदेश - 173031, भारत

No. IIMS/PUR/AC Repair and Service/08/25-26

Date: 17.07.2025

### Request for Quotation

To,  
Senior Consultant (Administration),  
Indian Institute of Management Sirmaur  
Dhaura Kuan, Sirmaur, 173031

**Subject: Repair, Maintenance and Servicing of ACs installed at IIM Sirmaur, City Campus Paonta Sahib, Sirmaur, H.P.**

We solicit your password protected e-quotation for Repair, Maintenance and Servicing of ACs installed at IIM Sirmaur, City Campus Paonta Sahib, Sirmaur, H.P. as follows:

Quotation Format (On letter Head Only)				
Sr. No.	Description of Services	Quantity	Basic Rate (Incl. of GST & all Rs.)	Total cost (Incl. of GST & all Rs.)
01	Refer Annexure – A attached herewith RFQ for the submission of quotation regarding the Repair, Maintenance and Servicing of ACs installed at IIM Sirmaur, City Campus, Paonta Sahib, Sirmaur, H.P.	As per Annexure – A	To be filled by the Vendor on their letter head	To be filled by the Vendor on their letter head
Grand Total Amount (Inclusive of taxes & all other charges)				To be filled by the vendor on their letter head.

**NOTE:** Rates should be quoted for each items as mentioned in the Annexure – A.

#### A. Instructions to the participants:

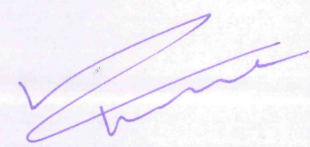
1. The vendor have to send this RFQ after filing rates on their letter head in password protected pdf format only to IIM Sirmaur by emailing to [purchaseoffice@iimsirmaur.ac.in](mailto:purchaseoffice@iimsirmaur.ac.in) with subject line: Quotation for Repair, Maintenance and Servicing of ACs installed at IIM Sirmaur, City Campus Paonta Sahib, Sirmaur, H.P.  
Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free from any virus or corrupted files.
2. Quotation received without password protected shall not be considered for further process.
3. Quotations should be submitted on or before **02:00 PM by 24.07.2025 (Thursday)** and the password has to be shared between **02:30 PM to 03:00 PM** on the same date.
4. **The firm should attach GSTIN & PAN copy along with the quotation.**
5. The selected vendor has to supply the requirements as per specifications.



6. Payment shall be made to the successful vendor after Repair, Maintenance and Servicing of ACs installed at IIM Sirmaur, City Campus Paonta Sahib, Sirmaur, H.P. and after successful completion of services and inspection report submitted by the IIM Sirmaur.
7. **Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.**

Name of Firm \_\_\_\_\_  
Address of the Firm \_\_\_\_\_  
GSTIN \_\_\_\_\_  
PAN \_\_\_\_\_  
Email Address \_\_\_\_\_  
Contact No. \_\_\_\_\_

To be filled  
by the  
Vendor  
on their letterhead



Dr. K. Selvanathan  
Senior Consultant (Admin)

Signature & Stamp of the Authorized Signatory





## Annexure – A

Details /Estimates of the Acs required to be servicing, gas refilling and repairing						Total cost (Incl. of GST & all Rs.)
Sr.No	Name of location	Total AC installed	Make	Ton	Description	
1	CR-1	2	Hitachi	2	Fan Motor	
					Service	
			Hitachi	2	Service	
2	CR-2	2	Hitachi	2	Service	
					Gas refilling	
3	CR-3	2	Hitachi	2	Service	
					Service	
4	CR-4	1	Blue Star	1.5	3 core wire 2.5 mm 9 mtr	
					Uninstallation and installation	
5	CR-6	3	Lloyd	2	Service	
					Service	
			Voltas	2	Gas Refilling	
					Service	
6	CR-6	1	Blue Star	1.5	3 Core wire 2.5 mm 15 mtr	
					Uninstallation and installation	
7	CR-7	2	Lloyd	2	Service	
					Service	
			Godrej	2	Fan Motor	
					Gas refilling	
8	CR-8	3			Service	
			Hitachi	2	Service	
					Service	
9	Computer Lab	2	Hitachi	2	Fan Motor	
					Fan blade	
			Hitachi	2	Service	
					Service	
			Hitachi	2	Service	
					Service	
			Veston	1.5	Gas refilling	
					Service	
			Hitachi	2	Service °	
					Service	
			Blue Star	1.5	Gas refilling	
					Service	
			Hitachi	2	Indoor fan motor	
					Service	
			Hitachi	2	Fan Motor	
					Service	
11	Conference hall	2	Hitachi	2	Service	
					Service	
Offices						
1	Office	1	Hitachi	1.5	Gas refilling	
					Service	
2	CMDP office	1	Hitachi	1.5	Service	
3	Secretariat	1	Hitachi	1.5	Blower motor	



4	Baby Care	1	Hitachi	2	Service	
					Gas refilling	
5	BMS Chair Cabin	1	Hitachi	2	Coper pipe 7ft	
					Service	
6	Medical Room	1	Hitachi	1.5	Gas refilling	
					Service	
7	AO (P & GA)	1	Godrej	2	Service	
8	Estates & Works Office	1	Lloyd	2	Service	
9	Panel Room	1	Voltas	2	Service	
10	Server Room	2	Hitachi	1.5	Service	
			Hitachi	1.5	Service	
			Godrej	1.5	Service	
					Gas Refilling	
			Godrej	1.5	Service	
					Gas Refilling	
			Godrej	1.5	Service	
					Gas Refilling	
11	(Hostel Room Block -A)	8	Godrej	2	Service	
					Gas refilling	
			Godrej	2	Service	
					Gas refilling	
			Blue Star	1	Service	
					Gas refilling	
			Lloid	2	Service	
			Lloid	1	Service	
			Voltas	1.5	Service	
					Gas refilling	
			Voltas	1.5	Service	
					Gas refilling	
			Voltas	1.5	Service	
					Gas refilling	
			Voltas	1.5	Service	
					Gas refilling	
			Voltas	1.5	Service	
					Gas refilling	
			Godrej	2	Service	
					Gas refilling	
			Voltas	1.5	Service	
					Gas refilling	
13	(Hostel Room Block - C)	4	Blue Star	1	Service	
					Gas refilling	
			Blue Star	1	Service	
					Gas refilling	
			Blue Star	1	Service	
					Gas refilling	
14	Gym	3	Voltas	2	Service	
			Voltas	2	Service	
			Voltas	2	Service	
15	BMS Office	1	Hitachi	1.5	Service	
					Gas refilling	
16	Visiting Faculty	1	Vestar	1	Service	
					Gas refilling	
					Compressor	
Grand Total Amount (Inclusive of GST & all other Charges)						