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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

भारतीय प्रबंध संस्थान सिरमौर

Dhaura Kuan, Distt. Sirmaur
Himachal Pradesh – 173031, India

धौला कुआँ, जिला. सिरमौर
हिमाचल प्रदेश - 173031, भारत

No. IIMS/PUR/Laptop/27/24-25

Date: 13.02.2025

Request for Quotation

To,
Senior Consultant (Administration),
Indian Institute of Management Sirmaur
Dhaura Kuan, Sirmaur, 173031

Subject: Call for e-quotations for Procurement of Laptop at IIM Sirmaur, H.P.

We solicit your password protected e-quotation for Procurement of Laptop at IIM Sirmaur, H.P. as follows:

Quotation Format (On letter Head Only)			
Sr. No	Description of Item	Quantity	Total Cost inclusive of GST and all (in INR)
01	Laptop with: a) Processor: Intel Core i7-1265U Or Higher b) RAM: Minimum 32GB DDR4 or latest, with support of suitable slots to expand memory up to 64GB c) Generation: Minimum 12 th d) Graphics: Intel Integrated e) Memory Size: Minimum 1 TB SSD f) Display Resolution: 1920 X 1080 FHD display or higher g) Battery: Lithium ion i) Battery Capacity (Watt Hour): Minimum 36 ii) Battery Backup Time (Hours): 8 h) Display Size: 15" or higher i) Display Type: IPS or FHD j) Microsoft Office: Pre- installed k) Bluetooth: Enable 5.0 or higher l) Wireless Device: Wireless 802.11 ac+ BT 5.0 or higher m) Interface: RJ-45, Min. 2 USB3.0 Type A & 1 USB 3.0USB 3.0 Type C, Audio combo port, DC Adapter Jack, HDMI port n) Audio: Built-in stereo speakers with high-definition audio support. Built-in Microphone o) Security: Bios Password/ FTPM 2.0 etc. p) Hardware Interface: USB and HDMI q) Ethernet Controllers: Gigabit Ethernet r) Keyboard & Touch Pad Device: Keyboard with Touch Pad and Backlit s) Camera for Video Conferencing: HD 720p Webcam or higher t) OS: Window 11 Professional u) Certification: BIS, BEE, EPR, RoHS or any other relevant Indian Certificate v) Minimum Warranty: 1 Year	03 Nos.	To be filled by the vendor on their letter head only.
Grand Total Amount (Inclusive of taxes, FOR & all other charges)			To be filled by the vendor on their letter head only.

A. Instructions to the participants:

1. The bidders have to send this RFQ after filing rates on their letter head in password protected pdf format only to IIM Sirmaur by emailing to purchaseoffice@iimsirmaur.ac.in with subject line: **Quotation for procurement of Laptop at IIM Sirmaur, H.P.**
Kindly ensure that the quotation is signed & stamped in the .pdf format (Password protected), and free from any virus or corrupted files.
2. Quotation received without password protected shall not be considered for further process.
3. Quotations should be submitted on or before **02:00 PM by 17.02.2025 (Monday)** and the password has to be shared between **02:30 PM to 03:00 PM** on the same date on purchaseoffice@iimsirmaur.ac.in email.
4. **The firm should attach their GSTIN & PAN copy along with the quotation.**
5. The selected vendor has to supply the requirements as per specifications.
6. Payment shall be made to the successful vendor after procurement of Laptop at IIM Sirmaur, H.P. and after successful delivery and inspection report submitted by the IIM Sirmaur.
7. **Note: Kindly submit the password protected financial quotes on your letterhead only as per the attached RFQ (Request for Quotation) along with the mentioned details & documents, please.**

Name of Firm _____

Address of the Firm _____

GSTIN _____

PAN _____

Email Address _____

Contact No. _____



Dr. K. Selvanathan
Senior Consultant (Admin)

Signature & Stamp of the Authorized Signatory

