



Web Link - <https://www.iimsirmaur.ac.in/>

	Government eProcurement System	eProcurement System Government of India
Tender Details		Date : 23-Feb-2024 03:38 PM
 Print		

Basic Details			
Organisation Chain	Indian Institute of Management Sirmaur		
Tender Reference Number	IIMS/PUR/Painting Furniture/20/2023-24		
Tender ID	2024_IIMS_797193_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No


Payment Instruments		
Offline	S.No	Instrument Type
	1	Demand Draft
	2	NEFT

Cover Details, No. Of Covers - 2			
Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	tender document duly signed and stamped
		.pdf	EMD or Valid certificate of MSME/NSIC
		.pdf	GST Registration Number and PAN Number
		.pdf	Average Annual Turnover Certified by Chartered Accountant on their letter head
		.pdf	Past experience of similar nature of work should be of 3 years
		.pdf	scope of work acknowledged as per Annexure-C.
2	Finance	.xls	Financial Bid BoQ

Tender Fee Details. [Total Fee in ₹ * - 0.00]			
Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details			
EMD Amount in ₹	40,000	EMD through BG/ST or EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To		EMD Payable At	



The Director, IIM Sirmaur	
------------------------------------	---

[Click to view modification history](#)

Work / Item(s)					
Title	Notice Inviting Tender for Painting Almirahs				
Work Description	Notice Inviting Tender For Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle an Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan HP				
Pre Qualification Details	As per tender document				
Independent External Monitor/Remarks	Central Purchase Committee				
Show Tender Value in Public Domain	No				
Tender Value in ₹	30,00,000	Product Category	Repair and Maintenance Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work (Days)	30
Location	IIM Sirmaur (Permanent Campus)	Pincode	173025	Pre Bid Meeting Place	Conference Hall, IIM Sirmaur
Pre Bid Meeting Address	Online Meeting at Conference Hall IIM Sirmaur	Pre Bid Meeting Date	27-Feb-2024 02:00 PM	Bid Opening Place	IIM Sirmaur
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates			
Publish Date	23-Feb-2024 06:00 PM	Bid Opening Date	05-Mar-2024 04:00 PM
Document Download / Sale Start Date	23-Feb-2024 06:00 PM	Document Download / Sale End Date	05-Mar-2024 03:00 PM
Clarification Start Date	23-Feb-2024 06:00 PM	Clarification End Date	04-Mar-2024 05:00 PM
Bid Submission Start Date	23-Feb-2024 06:00 PM	Bid Submission End Date	05-Mar-2024 03:00 PM

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Notice Inviting Tender For Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle and Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan HP	601.14	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	NIT_1.pdf	Notice Inviting Tender For Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle an Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan HP	584.71
	2	BOQ	BOQ_837986.xls	Financial Bid BoQ	251.00



Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	akdas@iimsirmaur.ac.in	Amiya Das	AMIYA KUMAR DAS
2.	gurmeet.kaur@iimsirmaur.ac.in	Gurmeet Kaur	Gurmeet Kaur
3.	ao_personnel@iimsirmaur.ac.in	HUKAM CHAND	Hukam Chand

GeMARPTS Details

GeMARPTS ID	LCEFZXAON4W8
Description	Painting of Almirah
Report Initiated On	22-Feb-2024
Valid Until	23-Mar-2024

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	No
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No
Show Bid Details in Public Domain stage	Technical Bid Opening		

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority

Name	Senior Consultant (Administration)
Address	IIM Sirmaur, Rampur Ghat Road, Paonta Sahib, HP

Tender Creator Details

Created By	HUKAM CHAND
Designation	Administrative Officer
Created Date	23-Feb-2024 03:06 PM





IIM SIRMAUR
KNOWLEDGE . LEADERSHIP

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR

(An Autonomous body under the aegis of Ministry of Education, Govt. of India)

Tender No.: IIMS/PUR/Painting Furniture/20/2023-24 Dated 23.02.2024.

**Notice Inviting Tender
For**

Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle & Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh.

Online tendering through CPPP (<https://eprocure.gov.in/eprocure/app>)

Purchase Office, Indian Institute of Management Sirmaur
Rampur Ghat Road, Paonta Sahib, Distt. Sirmaur,
Himachal Pradesh-173025

Email: purchaseoffice@iimsirmaur.ac.in Website: www.iimsirmaur.ac.in



1. INTRODUCTION:

The Indian Institute of Management Sirmaur (HP) is an Institute of National importance under the aegis of the Ministry of Education, Government of India, aimed at providing high-quality management education and promoting allied areas of knowledge and interdisciplinary studies.

2. NOTICE INVITING TENDER:

Online Bids are invited under open tender for Painting of Almira, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almira, Installation of Book Rack, Lock and Handle & Minor Repairing of Almira at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh.

Tender No. & Date	IIMS/PUR/Painting Furniture/20/2023-24 Dated 23.02.2024	
Description of Tender	Painting of Almira, Book Rack , Cot, Polishing of Cot Plywood, Mirror Fixing on Almira, Installation of Book Rack, Lock and Handle & Minor Repairing of Almira at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh.	
Period for work completion	One month from the date of issuance of work order	
EMD Value	Rs. 40,000/- (Rupees Forty Thousand only)	
Tender Publish Date & Time	23.02.2024	06:00 PM
Tender Download Date & Time	23.02.2024	06:00 PM
Pre-bid Meeting Date & Time	Pre-bid meeting will be held online on 27.02.2024 at 02:00 PM. The prospective bidder may submit their request for pre-bid meeting through email to purchaseoffice@iimsirmaur.ac.in with subject line: "Pre-Bid Meeting for Painting Almiras at IIM Sirmaur" by 27.02.2024 up to 01:00 PM. Any query received after this date & time will not be entertained further. All concerned are requested to keep	



	regularly visit the web site www.iimsirmaur.ac.in	
Bid Submission Start Date & Time	23.02.2024	06:00 PM
Bid Submission close Date & Time	05.03.2024	03:00 PM
Opening of e-Technical bid	06.03.2024	
Opening of e-Financial bid	After approval of Technical Bids	
Performance Security with Percentage %	10% of the total work order value.	
Contact Person	Senior Consultant (Administration), Indian Institute of Management Sirmaur, Rampur Ghat, Paonta Sahib, Sirmaur, H.P. 173025. Email Id: - sc@iimsirmaur.ac.in , purchaseoffice@iimsirmaur.ac.in Contact No. 01704-277321	

Earnest Money Deposit (EMD): - Bidder shall submit along with tender, Earnest Money of Rs. 40,000/- through NEFT in the below Bank Account:

Name of the Account: Indian Institute of Management Sirmaur

Account Number: 140701000266

IFSC Code: ICIC0001407

Bank Address: Near Y Point, Main Market, Paonta Sahib, Sirmaur, H.P. 173025

The details of the Bank Transfer should be shared along with the technical bid. Technical bid not accompanied with the requisite amount of earnest money shall be rejected. The firms registered under MSME/NSIC are exempted from submission of EMD (valid documentary proof to be attached in this effect).

The EMD shall be returned without interest: -

- To the unsuccessful bidders after completion of the tendering process.
- To the successful bidder after receipt of performance security tender amount in the form of Bank Guarantee.
- In case bidding process is terminated by IIM Sirmaur for any reason.

The bidder must submit Registration Number of the bidder's firm i.e. GSTIN and the PAN number allotted by the concerned authorities.

3. SCOPE OF WORK



The objective of this tender is to enhance the durability & aesthetics of the hostel items, Almirah, Book Rack and Cot etc.

These items are made of steel and is useable conditions.

The parties are expected to undertake the following:

FOR ALMIRAH / BOOK RACK / COT:

- a. Thoroughly clean and scratch the surface of Almirah, Book Rack and Cot to remove dust dirt and any existing scrape paint.
- b. Fill the surface of Almirah, Book Rack and Cot with the putty to create a smooth texture for better paint adhesion.
- c. After filling the next step is to rub the surface with the ragmal to smoothen the surface for paint.
- d. Spray Paint the Almirah, Book Rack and Cot with the Color and Mette finishing with minimum two coats of brand like Asian/Nerolac/Burger of approved make and shade.
- e. Spray Paint inside with the TA gray with glossy finishing.
- f. Apply a second coat for full coverage.
- g. Allow sufficient drying time between coats.
- h. Inspect the painted Almirah, Book Rack and Cot for any imperfections and touch up as needed.
- i. Minor repair e.g. Dent or bend pillar of Almirah and book rack
- j. Fixing MS angle in the cot Corner from downside for strength
- k. Polish the ply upside of cot.
- l. Replacement of Almirah handles, if found not useable.
- m. Sticking mirror on the left side of the Almirah with double side tape/gum.
- n. The vendor has to compulsory use a reputed/ Well-known brand of raw materials including paint/Putty/Lock/Handle etc.
- o. The quantities mentioned here in this tender are tentative. This may vary plus minus 20% of the proposed Approved quantity.
- p. The color of paint which has to be applied on the said items will be intimated to you during the execution of work or in the work order.

4 TERMS & CONDITIONS FOR THE SCOPE OF WORK

- a. The work has to be done at the permanent campus of IIM Sirmaur located at Dhaula Kuan.
- b. The contractor shall provide all necessary material, including paint polish mirror locks handle and any repair materials.
- c. The good quality material must be used to ensure the longevity and durability of the finished work.
- d. The contractor agrees to complete the entire scope of work within the stipulated time.



- e. The contractor provides a warranty that all work performed will be free from defects for a period of 01 year from the date of issuance of work completion report/ inspection report.
- f. Any defects reported within this period will be rectified by the contractor at no additional cost.
- g. The contractor is responsible for protecting surrounding areas from paint or polish splatter.
- h. Upon completion, the contractor must clean and remove any paint marks, debris, ensuring the site is left in a neat and clean condition.
- i. Inspection shall be carried out by the Procurement Monitoring Committee at permanent campus of IIM Sirmaur at Dhaula Kuan after completion of the work and decision of the Institute in this regard shall be final.

5 INSTRUCTION FOR PREPARATION & SUBMISSION OF ONLINE BIDS:

- a) This tender document will be published & available on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submit their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.
- b) **Technical bid should be submitted in PDF format as per Annexure-A & Financial bid should be submitted in format mentioned in the financial part (Annexure-B) annexure given at the end of the tender.**
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and in general the documents are to be uploaded in the PDF formats. Bid documents may be scanned with 100 dpi with colour/black and white option.
- d) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- e) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- f) **Kindly upload scanned PDFs of all relevant documents in a single PDF file as per Technical Bid Cover requirement.**
- g) Upon the successful and timely submission of bids, the portal will give a **successful bid submission message & a bid summary will be displayed with the bid No. and the date & time of submission of the bid with all other relevant details.**
- h) **Bidder should log into the portal well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for non-submission of bids in time or any delay due to other issues.**



- i) The technical and financial bids should be submitted online through CPP portal <http://eprocure.gov.in/eprocure/app> in original. The financial bid should include all the cost and other taxes (As per Central govt. norms) mentioned in the Financial Bid. If there is any separate cost, then that will not be acceptable.

PART 'A' - TECHNICAL BID AND IT SHOULD CONTAIN:

- a) Technical Bid with all relevant documents, as mentioned in Terms and Conditions of the bid document duly scanned and digitally signed/validated.
b) Proof of submission of EMD (scanned copy of receipt already submitted).
c) All other details, documents and records as asked for in the bid document and in eligibility criteria of these documents attached at Annexure-A.

PART 'B' – FINANCIAL BID:

- a. Financial Bid should mention only the price (rate) in the stipulated format. The prices shall be filled up both in figures and in words (Annexure-B). Any Bid offered in percentage; bid offered with any additional document, or any conditional bid will be rejected.
b. Bid Validity: Bid submitted by bidder shall remain valid for a period of 180 days from the last date of submission of offer. Bidder shall not be entitled during this period to withdraw or vary the content of Bid or any term thereof. In such case of making any variation subsequent to submission of bid at their own, the offer shall be treated as "REJECTED" and EMD, if any, shall be forfeited without any reference to the bidder.
c. The Institute reserves the right to modify the conditions of the tender, at any time, without assigning any reasons for the same.
d. IIM Sirmour reserves the right to accept /reject any bid without assigning any reason whatsoever.
e. If the last date of opening of the bid coincides with a holiday, then the next working day shall be the opening.

6 PERFORMANCE SECURITY:

- a) The successful bidder will have to deposit the performance security in the form of Bank Guarantee/FDR/Account payee Demand Draft @ 10% of the purchase value of the work order within 10 days from the date of issue of the work order. No interest will be paid by the IIM Sirmour on the deposit.
b) Performance security will be refunded to the service provider, after it duly performs and completes the work/warranty period in all respects.
c) Performance Security will be fortified if the firm fails to perform/abide by any of the terms or conditions of the contract.
d) In case of breach of contract, performance security shall be forfeited, and the agency shall be blacklisted for such a period as decided by the competent authority in addition to termination of the contract.

7 ELIGIBILITY CRITERIA

- a. The bidder can be a manufacturer of furniture or dealer or a firm undertaking repair and work of furniture



- b. The bidders shall have a minimum of three years of experience in painting, Fixing Mirror and repairing of wooden or iron/mild steel (MS) furniture.
- c. The bidder must submit the Registration Number of its firm i.e. GSTIN and the PAN number allotted by the concerned authorities.
- d. Average Annual turnover for Providing Painting, welding, Fixing Mirror and repairing with at least Rs. 15,00,000/- (Rupees Fifteen Lakhs only) of the last three financial years i.e. from 2020-2021, 2021-2022 and 2022-23 and should be duly certified by the Chartered Account on their letterhead.
- e. The bidder should have executed in the last five years:
 - a. one work with a value of at least 16 lakhs.
 - b. Two works with a total value of at least 16 lakhs.
 - c. Three works with a total value of at least 16 lakhs.
- f. The bidder has to attach Orders executed during the last five years along with completion certificates (painting, fixing mirror and repairing of furniture) from the clients.
- g. The Bidder should have proven capability of doing the work on stipulated time with quality of work. For this, the successful bidder has to paint the sample of each item e.g. (Almirah, Book Rack, Cot and Mirror fixing) before awarding the final order from the institute.
- h. The vendor should have sufficient spray paint machines and human power so that the assigned work could be completed in time.

8 GENERAL TERMS AND CONDITIONS:

- a. The price quoted by the bidder should be inclusive of all i.e. GST, Service charges. The Institute will not pay any extra cost. The rate quoted by the bidders will be valid for a period of 180 days.
- b. The format of price offer is attached as Annexure-B. The bidders are requested to quote their prices in the **Financial Bid BoQ** (.xls format file) provided in the financial bid cover on CPP Portal.
- c. **Selection of successful bidder:** In the Financial Bid, the bidder offering the lowest price in grand total will be declared as the successful bidder for award of work at IIM Sirmaur.
- d. **Inspection:** Inspection shall be carried out at IIM, Sirmaur by the Procurement Monitoring Committee after completion of sessions/services and decision of the Institute in this regard shall be final.
- e. **Conditional** offers will not be accepted as well as Joint Ventures are not allowed to bid.
- f. Any kind of advance or part payment will not be released. However, after successful work completion, vendor may raise tax invoice for 100% payment.
- g. Payment will be released after satisfactory conclusion/completion, inspection & acceptance of services and certified by the Procurement Monitoring Committee, IIM Sirmaur on submission of undisputed Tax/GST invoice in duplicate along with copy of Purchase Order.
- h. Last date for receipt/ opening of tenders are given in this tender document. In the event last date is a holiday/declared as a holiday, next working day will be the last date for submission/ opening of tender.



- i. IIM Sirmaur reserves the right to accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid.
- j. The successful vendor shall not sublet the work/contract or transfer the work contract to any other agency or person in any manner.
- k. Any act on the part of the tenderer to influence anybody in the institute is liable to rejection of his/her tender.

9 TENDER EVALUATION PROCESS

The Bidder would be selected for opening of the Financial Bid based on the evaluation of Technical by the Evaluation Committee formed by the Institute, and the Committee's decision would be final and binding.

The process of selection of the successful Bidder would be determined as under:

- i. **Technical Evaluation** –The information provided in the technical bid will be used for understanding and assessing/evaluating the quality of solution being proposed by the Bidder. Technical evaluation of the Bidder will depend on the information provided at annexure-A..
- ii. **OPENING & EVALUATION OF FINANCIAL BIDS:**
Bidders who get shortlisted in the Technical bid will be considered for the opening of the Financial Bid and **final selection will be purely on the basis of the lowest price quoted of all items in the Financial Bid (L1).**
If any discrepancy is found between the figure and in words in the financial bid, the words shall prevail.

10 SELECTION OF SUCCESSFUL BIDDER:

In the Financial Bid, the bidder offering the lowest price in total will be declared as successful for the subject-cited work at permanent campus IIM Sirmaur at Dhaura Kuan.

11 SAMPLE PRODUCTION:

The successful bidder has to produce the sample of the mentioned items (Almirah, Book Rack, Cot and Mirror fixing) within seven days from the date of issuance of work order before the committee recommends to award the final order from the institute.

12 AWARD OF WORK ORDER:

- a. After selection the successful bidder, a Letter of Award ("LOA") shall be issued in by the Institute to the Successful Bidder and the Successful Bidder shall within Seven working days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.
- b. Within seven days from the date of issue of the letter of award the successful bidder shall be required to execute an agreement.
- c. The work should be completed within one month of the date of issuance of the work order.

13 Penalty / Cancellation

- a Failure of the successful bidder to comply with the requirements of quality and timeline shall constitute sufficient grounds for imposing of penalty as decided by



the competent authority or the annulment of the award and forfeiture of EMD.

14 PAYMENT TERMS:

- a) Payments will be made on or after successful completion and a satisfactory report from the user department.

15 REJECTION OF TENDER:

- a) The Institute reserves the right to reject any or all the Tenders relating to the work under this Tender Document without assigning any reason whatsoever.

16 FORCE MAJEURE:

Any failure or delay by the agency or IIM Sirmaur in the performance of its obligations to the extent due to any failure or delay caused by fire, flood, earthquake or similar elements of nature, or Acts of God, War, Terrorism, Riots, Civil Disorders, Rebellions or Revolutions or other events beyond the reasonable control of non-performing party, is not a default or a ground for termination of contract. The affected party shall notify the other party of the occurrence of a Force Majeure event forthwith.

17 TERMINATION OF CONTRACT:

If any of the terms and conditions provided anywhere in the Tender document/agreement, or any direction issued is not complied with or the contractor is found to have committed any breach thereof, the contract may be terminated forthwith in addition to the forfeiture of the Security Deposit. The decision of the competent authority of IIM Sirmaur will be final in this regard.

18 ARBITRATION

In the event of any dispute arising between the Contractor and IIM Sirmaur during the currency of the contract or after conclusion thereof, the same shall be settled by Arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 as amended from time to time or any statutory amendments thereof, or any statute enacted for the replacement thereof and shall be referred to the sole arbitrator, to be appointed by the Director, IIM Sirmaur whose decision in the matter shall be final and legally binding on the parties. In the event of death, refusal, neglect, inability, or incapability of the person so appointed to act as an arbitrator, the Director, IIM Sirmaur may appoint a new Arbitrator. The venue of arbitration shall be the office of the arbitrator or a place suitable to IIM Sirmaur. Unless otherwise specified in the arbitral award, the such arbitration shall be borne by the Contractor and there will be no objection to this by the contractor.

19 REGISTRATION:

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on CPP Portal is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature



Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Siff / TCS/ nCode/ eMudhra etc.), with their profile.

- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse. Bidder then logs in to the site through the secured log-in by entering their user ID password and the password of the DSC / e-Token.

20 JURISDICTION

All matters and disputes under this contract shall be subject to the jurisdiction of SIRMAUR District Courts only.



ANNEXURE-A

TECHNICAL BID

(Information to be provided by the bidding firm as per this format and uploaded in technical bid cover on CPP Portal)

Name of the Bidder: -

Correspondence address: -

Mob No.: -

Email Id: -

Sr. No.	Technical Eligibility Criteria	Tick Mark (✓)	
		Yes	No
1.	Copy of the tender document duly signed and stamped on each page.		
2.	Details of EMD of Rs. 40,000/-in the form of NEFT OR Valid certificate of MSME/NSIC.		
3.	Copy of GST Registration Number.		
4.	Copy of PAN Card/number allotted by the concerned authorities.		
5.	Average Annual Turnover of Rs. 15,00,000/- in the last three financial years, i.e. 2020-21, 2021-22 & 2022-23. Certificate from Chartered Accountant on their letter head should be attached.		
6.	Past experience of similar nature of work should be of 3 years		
7.	The scope of work has been acknowledged as per Annexure-C in all respects and quoted price for each items/session.		
Eligibility			

Note: Technical bid & Financial bid to be submitted before the due date & time of this tender.

DECLARATION

I/We (**Name of the Partners or Authorized Representative of Bidder**) of (**Name of the firm**) do hereby declare that the entries made here are true to the best of y/our knowledge. I/We hereby agree to abide by all terms and conditions laid down in tender document.



ANNEXURE-B

REFERENCE TO QUOTE IN FINANCIAL BID

(To be submitted online in .xls format on CPPP in Financial Bid Cover)

Enquiry No.: IIMS/PUR/Painting Almirahs/20/2023-24 Date 23.02.2024
Notice Inviting Tender for Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle & Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh.

Name of the Bidder:

Correspondence Address:

Mob No.:

Email ID:

Sr. No	Description	Nos.	GST	Total Amount (Inclusive of GST and other charges)
A	Steel Almirah			
1	Spray painting inside and all Outer side with Matte finishing and color (including: Scratching, filling, Rubbing, Paining) Steel Almirah (approx. Height = 78 inch including Pillar, Width =36 Inch, Deft = 20 inch)	628		
2	Painting Almirah Inside with simple glossy paint with colour TA Gray	628		



3	Replacement of Lock with material & fitting charges (reputed brands only).	30		
4	Replacement of Handle with material & fitting charges (reputed brands only).	40		
5	New Pipe for cloth hanging size: 36 inch	40		
6	Minor repair i.e. Dent or pillar bend)	30		
7	Fixing Mirror of reputed brand with Size: Height 42-inch X Width 12 inch with 3mm thickness. a) Mirror should be plane and grinded to give smooth finish on the edges of glass. b) Mirror should be stick with double tape/gum. c) Mirror stick on left side of Almirah and left the space 6 inches from Top to downside	628		
B	Steel Book Rack			
1	Spray painting all sides of Book Rack with Matte finishing and quality colour. Includes: Scratching, Filling, Rubbing, Paining) Steel Book Rack (approx. Size, Height = 24 inch , Width 48 inch = Inch, Deft = 20 inch)	356		
2	Minor repair i.e. Dent / bend etc	20		
3	Installation of Book Racks on the wall of room after being painted with material & Labor (4Fastner)	356		
C	Cot			



1	Cot with Plywood Spray painting Outer side (includes Scratching, filling, Rubbing, Paining) Cot (approx. Size Length 6 ft Width =4ft)	540		
2	Plywood Polish (upside only)	540		
3	MS Flat Pipe Arch fitting in the Cot downside to make it strong with welding. (Approx. Size of MS Flat Pipe:7" X 1" X1" with 5mm thickness	300		
Grand Total				

Note: -

1. The bidders have to quote the rates inclusive of all service charges and taxes for each item.
2. The bidders are requested to quote their rates in the Financial Bid BoQ format only on the CPP Portal.
3. The bidder who quotes the lowest in Grand Total shall be declared as L-1 and shall be considered for awarding the work/service order.

Authorized Signatory with stamp



BID FORWARDING LETTER

(To be submitted on letterhead of the bidding firm as per this format only)

To,

Senior Consultant (Administration),
Indian Institute of Management, Sirmaur,
Paonta Sahib, Distt. Sirmaur, H.P-173025.

Subject: Enquiry No: IIMS/PUR/Painting Almirahs/20/2023-24 Dated 23.02.2024.

Notice Inviting Tender for Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Lock and Handle & Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh

Sir/Madam,

I/ We hereby confirm and declare that I/We have carefully studied the tender documents therein and undertake myself/ ourselves to abide by the terms and conditions laid down in the tender document.

I/We have submitted the EMD of Rs. 40,000/- through NEFT and will submit the Performance Security of 10% of the total value of the purchase order in the event of award of tender in our favour.

I/We also keep the offer open for 180 days from the date of opening of bid,

Yours faithfully,

(Name & signature with stamp of the bidder)



SELF DECLARATION ABOUT NON BLACK-LISTING

(On the letterhead of the Firm/Bidder and to be scanned & uploaded online)

Date: _____

To

Senior Consultant (Administration)
Indian Institute of Management Sirmaur
Rampur Ghat, Paonta Shaib, Sirmaur,
Himachal Pradesh 173025.

Sub: E-Tender for: e-Tender for Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle & Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh.

E-Tender No.: IIMS/PUR/Painting Almirahs/20/2023-24 Dated 23.02.2024.

Sir,

In response to tender under reference, I/ We hereby declare that presently our firm is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutions and Commercial Organizations.

We further declare that presently our firm is also not blacklisted/ debarred and not declared ineligible for any reason other than corrupt & fraudulent practices by any Central/ State Govt. Department, Public Sector Undertakings, Autonomous Bodies, Academic Institutions and Commercial Organizations in past five years from the last date of submission of bid.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our performance security/EMD may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Yours faithfully,



(Authorized Signatory of firm/bidder with Seal)

ANNEXURE-E

To,

Senior Consultant (Administration),
Indian Institute of Management Sirmaur,
Rampur Ghat, Paonta Sahib, Sirmaur,
Himachal Pradesh H.P. 173025.

Subject: Submission of Earnest Money Deposit (EMD)

Ref: - Tender No. IIMS/PUR/Painting Almirahs/20/2023-24 Dated 23.02.2024

(E-Tender for Providing Painting of Almirah, Book Rack, Cot, Polishing of Cot Plywood, Mirror Fixing on Almirah, Installation of Book Rack, Lock and Handle & Minor Repairing of Almirah at Permanent campus of IIM Sirmaur, Dhaula Kuan Himachal Pradesh.)

Dear Sir,

The following DD/Banker Cheque/NEFT in favour of Indian Institute of Management Sirmaur are enclosed herewith towards EMD

Details of DD/Banker Cheque/NEFT	DD/Banker/Cheque/NEFT Number	DD/Banker Cheque/NEFT Amount	DD/Banker Cheque/NEFT Date	Bank Name
EMD				

I/We have gone through all terms & conditions of the tender document before submitted the same.

Thanking you

Yours faithfully,



(Authorized Signatory with Seal)

