



**IIM SIRMAUR**  
KNOWLEDGE . LEADERSHIP

**INDIAN INSTITUTE OF MANAGEMENT SIRMAUR**  
**भारतीय प्रबन्ध संस्थान सिरमौर**

Rampur Ghat Road,  
Paonta Sahib, Sirmaur,  
Himachal Pradesh-173025, India.

रामपुर घाट रोड,  
पांवटा साहिब, सिरमौर।  
हिमाचल प्रदेश-173025, भारत।

No. 2024-25/IIMS(PUR)/APP-Placement/47

Date: 05.04.24

**Notice Inviting Quotation**

**Subject: Hiring a Customized Software Solution to Enhance Internship Opportunities and Outcomes.**

We solicit your e-quotation for Hiring a Customized Software Solution to Enhance Internship Opportunities and Outcomes at IIM Sirmaur, Paonta Sahib for 310 students, subject to institute requirements hereunder:

<b>Comprehensive Features of the Internship Companion App:</b>	<b>Rate</b>	<b>GST</b>	<b>Total Amount (inclusive of all)</b>
<p>1. <b>Video Documentation:</b> Allow students to document videos capturing their learnings, challenges, and achievements during their internship as per defined timelines. These videos will serve as reflective journals for students helping them better articulate their work &amp; achievements in CV for final placements. The app shall also have a dedicated module to record and store one overview/summary video of the internship experience which will be used as an online viva equivalent for the student's internship work.</p> <p>2. <b>Presentation Uploads:</b> Allow students to upload presentations detailing their internship projects, learnings, and organizational contributions if desired by the institute/faculty advisor. This feature facilitates knowledge exchange and provides insights into various industries and roles which can serve as critical input for faculty to identify industry needs &amp; define research/MDP agenda.</p> <p>3. <b>Organizational Surveys:</b> Conduct surveys amongst students covering aspects like possible partnerships of IIM Sirmaur with the organization (Hiring for roles beyond offered functions at IIM Sirmaur, Live lectures, Sponsorships, MDPs etc.), or competitive landscaping (which all other IIMs do the company has tie-ups with) &amp; name along with</p>			

contact details of concerned stakeholders for each such relevant agenda for IIM Sirmaur.

4. **Skill Tracking and Development:** Include a feature to track the skills students develop or apply during their internships. This can align with specific competencies that IIM Sirmaur aims/needs to instill in its students, aiding in personalized development plans. This information may help determine the level of rigour/complexity that needs to be introduced for projects across different courses for the best possible industry-ready outcomes for our students.

5. **Feedback Mechanism & Personal Mentorship:** Implement a two-way communication system where students' videos can be reviewed by a concerned faculty advisor & placement committee to share feedback with students and suggestions for improvement. This feedback can enhance student preparation & help concerned faculty advisors conveniently stay abreast with progress across students with minimalistic efforts. This will establish a personal channel for students to seek advice and discuss challenges with designated mentors or faculty, ensuring they have the support needed to maximize their internship & learning experience.

6. **Resource Library:** Curate a section for students to access a repository of resources related to internship preparation, industry insights, and skill development. This can include case studies, articles, webinars, peer experiences etc. These resources shall be prepared by the Training and Development cell of IIM Sirmaur.


- The app should be available in both mobile & website format
  - Should be available as both Android app & iOS app
  - Website should be both desktop as well as mobile friendly.
- Faculty & placement committee version of digital product should be available in website format
  - Website should be both desktop friendly.
- Products for both student & faculty should support login through mobile number linked OTP login
  - Social media login e.g. Facebook, Gmail for student digital product if available would be preferred.

<ul style="list-style-type: none"> <li>• Product should work 24X7 &amp; should have &gt;99% uptime always <ul style="list-style-type: none"> <li>◦ Exceptions allowed: Downtime due to downtime of service providers like Google Play, iOS, AWS Google cloud etc.</li> </ul> </li> <li>• The functionality to send notifications over app to all student users through a central system at a short notice (24 to 48 hours) should be available.</li> <li>• Program details should not be visible to anyone other than IIM Sirmaur approved students, faculty &amp; staff through their designated logins only.</li> <li>• Product should be capable of going live with any new program / edits as per scope within 3 working days.</li> <li>• User-specific content across app and website should always be in sync allowing user to access the program from either of the platform interchangeably.</li> <li>• Cloud server/storage for storing, accessing &amp; rendering documents &amp; data should be maintained on real time basis at any of the reputed global service providers e.g. AWS, Google Cloud, Microsoft, Oracle, Jio etc.</li> <li>• Ticketing system / email support should be available to students/users to raise need for support; all queries/tickets to be resolved as per defined TAT – TAT for every query type to be defined on an ongoing basis as considered necessary by the user department.</li> </ul>			
<b>Total Inclusive of all (in INR)</b>			<b>X</b>

The bidders have to send this NIQ after filing rates in password protected pdf format to IIM Sirmaur by email to the [purchaseoffice@iimsirmaur.ac.in](mailto:purchaseoffice@iimsirmaur.ac.in) with subject line: - **“Quotation for Hiring a Customized Software Solution to Enhance Internship Opportunities and Outcomes.”**

1. Kindly ensure that the quotation is signed & stamped in the .pdf format (password protected), and free from any virus or corrupted files.
2. Quotation received without password protection shall not be considered for further process.
3. Quotations should be submitted on or before **08.04.2024 (Monday) by 10:00 AM** and the password may be shared by email between **11:00 AM to 11:30 AM on 08.04.2024 (Monday)**.
4. The firm should ensure to send their GSTIN & PAN copy along with the quotation.

5. The Total Amount quoted at X above by the L1 vendor will be considered for placing the order.
6. Delivery should be made on FOR basis by the vendor.
7. The vendor should mention the complete terms & conditions in the quotation along with the delivery period.
8. Payment shall be made to the successful vendor within 15-20 days after satisfactory delivery & inspection of material at IIM Sirmaur and submission of invoice (s) in original duly signed and stamped.
9. The vendor is required to fill the following details and sign & stamp the NIQ along with the e-quotation:
  - a) Name of Firm \_\_\_\_\_
  - b) Address of the Firm \_\_\_\_\_
  - c) GSTIN \_\_\_\_\_
  - d) PAN \_\_\_\_\_
  - e) Email Address \_\_\_\_\_
  - f) Contact No. \_\_\_\_\_
9. The firm should also ensure to submit a self-declaration that he is not black-listed by any Central/State Govt. PSU/any other Institutions or not debarred by department of commerce or Ministry/ Department concerned.
10. In case of any clarification, vendor may feel free to email at [purchaseoffice@iimsirmaur.ac.in](mailto:purchaseoffice@iimsirmaur.ac.in) or may contact at 01704-277312.

  
**Dr. K. Selvanathan**  
Senior Consultant (Admin)

Signature & Stamp of the Authorized Signatory

