



**IIM SIRMAUR**  
KNOWLEDGE . LEADERSHIP

INDIAN INSTITUTE OF MANAGEMENT SIRMAUR  
भारतीय प्रबन्ध संस्थान सिरमौर

Rampur Ghat Road,  
Paonta Sahib, Sirmaur.  
Himachal Pradesh-173025, India.

रामपुर घाट रोड,  
पांवटा साहिब, सिरमौर।  
हिमाचल प्रदेश - 173025, भारत।

No. 1-19/2022-IIMS (PUR)/Misc. *OK*

Dated: April 15<sup>th</sup>, 2023

**Request for Quotation**

**Subject: Call for e-quotation for Supply of 15 Nos. of Touch Screen Mobile Phone for IIM Sirmaur, Paonta Sahib.**

Dear Bidders,

1. We solicit your e-quotation for Supply of 15 Nos. of Touch Screen Mobile Phone for IIM Sirmaur, Paonta Sahib.as detailed in Annexure-1 of this RFQ by 27.04.2023 (11:00 AM)
2. E-Quotations may be submitted on or before 11:00 AM April 27<sup>th</sup>, 2023 via e-mail to purchaseoffice@iimsirmaur.ac.in in a password protected PDF attachment along with Superscribing Subject Line: **Supply of 15 Nos. of Touch Screen Mobile Phone for IIM Sirmaur, Paonta Sahib.**
3. **Password of the PDF file shall be mailed by the bidder after the due date April 27<sup>th</sup>, 2023 & time at 11:00 AM onwards and within 01:00 PM on the same date. The quotation must be encrypted with password protected attachment.**
4. **Kindly ensure that the quotation is signed & stamped in the .pdf format (password protected), and free from any virus or corrupted files.**
5. IIM Sirmaur reserves the right to reject any prospective application without assigning any reason and also to restrict the list of qualified bidders to any number deemed suitable by it, if too many quotes are received satisfying the laid down criterion.
7. Other Terms and Conditions:
  1. Payment will be made (Within 30 Days) after successful Supply of 15 Nos. of Touch Screen Mobile Phone for IIM Sirmaur, Paonta Sahib and after submission of bills.
  2. The quoted amount shall be inclusive of all (Transportation to IIM Sirmaur, Packaging and GST).
  3. Bidders need to provide Bank details alongwith bill to make a payment via PFMS/NEFT/RTGS.
  4. Items should be delivered within 10 days from the date of receipt of the Supply Order.
  5. Bidder must submit the quotation duly signed & stamped via e-mail in password protected attachment pdf otherwise they are liable to be rejected.
  6. Improper, Incomplete and quotations received through e-mail without password protected attachment will be summarily rejected.
  7. If the bidder submits the password before the last date & time, their quotation will not be considered for further process.
  8. The bidder who quotes the lowest amount for the service shall be considered for further proceeding.
  9. Depending upon the cost, IIM Sirmaur may or may not avail the service.

Encl: As above

*h*  
Dr. K Selvanathan  
Senior Consultant (Admin.)



Copy:

1. IT Office, IIM Sirmaur for uploading the RFQ in the official website.
2. Office copy

*Raw D Danton Sahil*

**BIDDER'S INFORMATION**  
**(On Company / firm's Letterhead)**

Details of Bidder		
1.	Registered Name of the bidder	
2.	Registered Address of the bidder	
3.	Name & Designation of the Contact person	
4.	Contact Details : Mobile / Office Number: Email Id / FAX No:	
5.	Whether a registered GST number, if yes please provide (Attach Copy)	
6.	Permanent Account No. (PAN) (Attach Copy)	

Place:

Date:

Signature of bidder  
With the seal of their company

1 - Attach the copy of GST registration certificate.

2 - Attach the copy of PAN Card.

and start flow

for it all

*Ravi A. Reddy*

## Annexure-I

<b>Technical Specification of the Touch Screen Mobile Phone</b>	
Software Type	Android 12/13
Display	6.5 Inches
RAM	4 GB Minimum
ROM	64 GB Minimum
Dual Sim	Yes
Battery Capacity	5000 MAH
Cellular Technology	4G/5G
Warranty	1 Year Minimum
Touch Screen Mobile Model to be quoted from the mentioned 03 Models or equivalent Models	1 - Samsung Galaxy M04
	2 - Motorola e13
	3 - Lava Yuva 2 Pro

## Financial BiD

<b>Quotation for the Touch Screen Laptop as per the Specification Mentioned Above</b>	
Mobile Brand Name (Mandatory)	
Mobile Model Name (Mandatory)	
Total Price Inclusive of GST and Transportation(For 15 Qty.)	<b>Rs.</b>

**Note:**

1. It is also mandatory to provide the quote which is inclusive of all above items mentioned in the Request for Quotation, failing which quotation may not be considered.
2. Password of the PDF file will be e-mailed by the bidder only after the due date 27/04/2023 & time at 11:00 AM onwards and within 01:00 PM on the same date. The quotation must be encrypted with password protected attachment. Improper, Incomplete and quotations received through e-mail without password protected attachment will be summarily rejected.
3. For password protected pdf, bidder can refer this website <https://smallpdf.com/protect-pdf> or etc.

Place:

Signature of bidder

Date:

With the seal of their company