



IIM SIRMAUR
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INDIAN INSTITUTE OF MANAGEMENT SIRMAUR
भारतीय प्रबन्ध संस्थान सिरमौर

Rampur Ghat Road,
Paonta Sahib, Sirmaur,
Himachal Pradesh-173025, India.

रामपुर घाट रोड,
पांवटा साहिब, सिरमौर।
हिमाचल प्रदेश-173025, भारत।

No. Logistics/499/2022-2023.

Dated: March 28, 2023

Request for Quotation

To,

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Subject: Call for e-quotations for 40 seater AC Bus services for IIM Sirmaur.

Dear Bidders,

We solicit your e-quotations for providing 40 seater buses for IIM Sirmaur at Paonta Sahib as detailed at Annexure-A of this RFQ by 05.04.2023 (11:00 AM).

2. E-Quotations may be submitted on or before **11:00 AM April 05, 2023** via e-mail to **ajay.kumar@iimsirmaur.ac.in** in a password protected PDF attachment along with Super scribing Subject Line: **e-quotations for 40 seater AC Bus services for IIM Sirmaur at Paonta Sahib.**
3. Password of the PDF file will be mailed by the bidder between 11:00 AM to 02:00 PM after last date & time failing which the quotation shall be not considered. The quotation must be encrypted with password protected attachment.
4. Kindly ensure that the quotation is signed & stamped in the .pdf format (password protected), and free from any virus or corrupted files.
5. IIM Sirmaur reserves the right to reject any prospective application without assigning any reason and also to restrict the list of qualified bidders to any number deemed suitable by it, if too many quotes are received satisfying the laid down criterion.
6. Other Terms and Conditions:
 1. Payment will be made after successful completion of services at IIM Sirmaur, Paonta Sahib and after submission of bills.
 2. The quoted amount shall be inclusive of all. GST applicable shall be extra.
 3. Bidders need to provide Bank details.
 4. Services should be delivered within the stipulated time after issuing of Purchase Order, otherwise order shall be stand cancelled.
 5. Bidder must submit the quotation duly signed & stamped via e-mail in password protected attachment pdf otherwise they are liable to be rejected.
 6. Improper, Incomplete and quotations received through e-mail without password protected attachment will be summarily rejected.
 7. If the bidder will email the password before the last date & time, their quotation will not be considered for further process.
 8. The bidder who quotes the lowest amount for the service shall be considered for further proceeding.
 9. Depending upon the cost, IIM Sirmaur may or may not avail the service.


Dr. K Selvanathan
Senior Consultant (Admin.)

Encl: As above

Copy:

1. Director's Secretariat, IIM Sirmaur.
2. IT Office, IIM Sirmaur for uploading the RFQ in the official website.
3. Office copy


Ajay Kumar
Gt

BIDDER'S INFORMATION
(On Company / firm's Letterhead)

Details of Bidder		
1.	Registered Name of the bidder	
2.	Registered Address of the bidder	
3.	Name & Designation of the Contact person	
4.	Contact Details : Mobile : Office Number: Email Id / FAX No:	
5.	Status of the Company (Public Ltd./ Pvt. Ltd.) (Attach Copy)	
6.	Whether a registered GST number, if yes please provide (Attach Copy)	
7.	Details of the Incorporation of the Company (Attach Copy)	Date:
		Valid Document: Incorporation Certificate
8.	Permanent Account No. (PAN) (Attach Copy)	

Place:
Date:

Signature of bidder
With the seal of their company

 Ash Kumar


Annexure-A

Sl. No	Description	Specification	Qty.	Amount per bus (Rs.)
01.	40 seater Bus Route: IIM Sirmaur, Rampurghat Road, Paonta Sahib - Dadhau - Shri Renuka Ji - Sataun - IIM Sirmaur, Paonta Sahib	<ul style="list-style-type: none">• 40 or more seater Air Conditioned bus on 22/04/2023• Buses should be available from 07 AM to 07 PM on the given date.• Bidder has to ensure the availability of Driver and Bus helper for all the buses	03*	
		GST		
		Grand Total Amount (GST Inclusive)		

Note:

1. It is mandatory to provide the quotes which is inclusive of all only for above mentioned items in the Request for Quotation, failing which quotation may not be considered.
2. Rates should be inclusive of all charges.
3. Buses should be in good condition, with the cooling systems working properly.
4. We may require 01 more bus and shall be informed in due course.
5. The firm should have at least 1 year of relevant experience in providing bus services to the Government Establishments or Private Institutions of Higher Repute.

Ashuwan

